

**EMMA S. CLARK MEMORIAL LIBRARY
BOARD MEETING AGENDA
September 17, 2014**

Call to Order

Period for Public Expression

Approval of Minutes of previous meeting

President's Report

Treasurer's Report & Approval of Warrants

Director's Report

Committee Reports:

Buildings and Grounds:

Personnel:

Investment:

Old Business:

New Business:

Proposed addition to Personnel Manual

Proposed Whistleblower Policy

Staff Recognition Event, November 7 / Appropriation of funds from endowment

Adjournment

**EMMA S. CLARK MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
July 16, 2014**

The regular meeting of the Board of Trustees of the Emma S. Clark Memorial Library Association was called to order at 7:31 pm. by President Richard Russell. The following trustees consisting of a quorum were present: Orlando Maione, Secretary; Fred Bryant, Treasurer; Linda Josephs, Vice President; and Anthony Parlatore. Excused were: Dianne Murtha-Fitzpatrick and Suzanne Shane, Also present was Ted Gutmann, Library Director.

I. PERIOD OF PUBLIC EXPRESSION

In attendance to observe the meeting were staff members: Robert Johnson, James Krause, and Aileen Clark.

II. MINUTES

Mr. Bryant made a motion to accept the minutes of June 18, 2014 seconded by Ms. Josephs and passed unanimously.

III. PRESIDENTS REPORT

As Chair of the nominations committee Mr. Russell reported that after completion of all interviews, Ms. Deborah Blair and Mr. Andrew White were recommended for the two open Board positions. More details under New Business.

IV. TREASURER'S REPORT & APPROVAL OF WARRANTS

Treasurer Fred Bryant reported that expenditures are in line with budget for the first six months of the years. Ms. Josephs moved that the treasurer's report be approved, seconded by Mr. Maione. Passed unanimously.

V. DIRECTOR'S REPORT

- The contract for the two new roof top A/C units has been awarded and the installation shall take place within the month.
- Bids are being obtained for new carpeting, carpet tiles are suggested, for the main lobby in front of the check-out desk. Mr. Maione offered to assist in color selection.
- Mr Gutmann and staff are working on proposed signage and press release material for the anticipated dedication of the "Vincent R. O'Leary Community Room."

Full Directors report attached.

VI. COMMITTEE REPORTS

Building and Grounds:

- New contract with ATM Butera for the repair of historic brick work was presented.

- Motioned to approve by Mr. Bryant, second by Mr. Parlatore, passed unanimously.
- Mr. Gutmann was reminded that the Board agreed to have the new hand rails repainted.
 - Mr. Maione mentioned that the bottom of the ramp has risen as a probable result of winter freeze/thaw and is now causing a tripping hazard and a handicap impediment and should be replaced. It was suggested that this be combined with the back employee stair concrete repair work.
 - Mr. Bryant wanted additional information on shrubbery trimming policy and procedures and after discussion it was agreed that the shrubs should be trimmed by end of July.

Personnel: No meeting, no report

Investment: No meeting, no report.

VII. OLD BUSINESS

- Proposed tax cap override resolution was revised by Kevin Seaman and presented to the Board. After minor corrections, Motion made by Ms. Josephs, seconded by Mr. Maione and passed with four (4) Ayes and one (1) Abstention. Revised, approved copy attached.

WHEREAS, the adoption of the 2015 budget for the Emma S. Clark Memorial Library may require a tax levy that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2012; and

WHEREAS, General Municipal Law Section 3-c expressly permits the Library Board to override the tax levy limit by resolution approved by a resolution approved by a vote of sixty percent of the qualified Board members,

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of the Emma S. Clark Memorial Library voted and approved to exceed the tax levy limit if in fact, such budgetary increase can be construed as having exceeded the tax cap limit, for the budget year 2015 by at least sixty percent of the Board of Trustees as required by state law on July 16, 2014.

- Chimney Repair, see Director's Report for new contract information.
- Naming Rights Policy. After discussion of the final wording, Mr. Bryant moved for approval, second by Mr. Parlatore and passed unanimously. It reads as follows:

The Board of Trustees shall have the right to designate a certain collection, room, item, program or other object in honor of a person, family or similar entity. In exercising this right the Board must do so by a two thirds vote of all Trustees (6) after due deliberation at a regularly convened meeting. A nominee to be considered for such an honor must meet at least one of the following minimum criteria:

Have provided the library with at least 20 years of service and provided significant contributions to our operations

Have personally made, or have had made on their behalf, a significant monetary contribution to our endowment funds.

Have distinguished him/herself in service to our community where such service has bettered the quality of our collective lives

VIII. NEW BUSINESS

- A formal proposal to name the Community Room in honor of retiring 35 year Board member Vincent R. O'Leary was made by Mr. Parlatore, second by Ms. Josephs and passed unanimously.
- Mr. Russell and the nominating committee proposed the two open Board of Trustees position be filled by Ms. Deborah Blair for the open three year term and Mr. Andrew White, PhD for the incomplete two year term of the late Cynthia Ginsberg. Motion was made by Mr. Bryant to approve the nominations and elect the two new trustees. Second by Mr. Parlatore and passed unanimously. There was a brief discussion to hold an off site "meet and greet" social before the September meeting at a date convenient to the new Trustees and the existing Board to which all agreed.

IX. ADJOURNMENT

A motion to adjourn was made by Ms. Josephs, seconded by Mr. Maione and passed unanimously at 8:05 pm.

Respectfully submitted,
Orlando T. Maione, Secretary

EMMA S. CLARK MEMORIAL LIBRARY Director's Report – September 17, 2014 Board Meeting

GENERAL NEWS:

The two 30+ year old rooftop A/C – heat pump units located over the mezzanine section of the library were replaced by new energy efficient units. Building Manager Jim Krause did an excellent job of overseeing the project, working with the contractors and making sure the installation occurred with minimal disruption to staff and public. The work was done by Soundview Heating & Air Conditioning. The rigging crane was on site at 5 a.m. that morning, and was out by 8 a.m. The only disruption was that for safety reasons, the library driveway and front areas were closed to the public between 5 a.m. and 8 a.m.

During the storm last month when we had a huge volume of rain come down all at once, one of our ground level Carrier outdoor condensing units failed. The unit appeared to have been catastrophically damaged due to the flooding rain (it was not raised up on blocks like the other units in the area). The electrical components seized in the run position burning out the equipment, overheating and expelling all refrigerant gases. This particular unit model # 38BA series is between 30 and 50 years old. We are in the process of seeking proposals for either replacement of this unit or alternate ways of addressing the areas affected (video area, new books area, Delaney Room).

The metal railings at the ramp, front entrance and back entrance to the library were sanded down, prepped and repainted.

On September 18, 2014 JBH Environmental, Inc. is scheduled to remove asbestos from pipe fittings discovered in the boiler room as part of the investigation into the possible replacement of the 1960s-era boiler. Jet Environmental will be on-site during and after the job to perform air monitoring.

On Saturday, September 20 new carpeting will be installed in the lobby. The work will be performed after closing at 5 p.m. and go on through the night for as long as needed. Jim Krause will be on-site to oversee the project.

The official NYS maximum allowable tax cap levy increase came in at 1.56% for entities following 1/1/2015 – 12/31/2015 fiscal year. Our budget calls for only a 1.39% increase, so we are under the cap.

The State's "tax cap freeze" program will go into effect in 2015. "The Property Tax Freeze Credit is a two-year tax relief program that reimburses qualifying New York State homeowners for increases in local property taxes on their primary residences. In order for the credit to be available to the homeowners in a local taxing jurisdiction, the jurisdiction must comply with the New York State Property Tax Cap and, after the first year, must also develop an efficiency plan" (NYS OSC website). For the library, there is a process which will involve repealing any tax cap override resolution, filing forms online, creating an efficiency plan, and written notification from both the Director and the Treasurer to the Comptroller's office indicating that we will comply. We will have until January 21, 2015 to file and indicate our willingness to participate with the tax cap freeze. In general, should we decide to participate and fully comply, it will mean that in the first year of the program our eligible residents will receive a tax credit for library taxes as long as we are under the tax cap (we are for 2015). In the second year, residents will also receive the tax credit if we remain under the cap *and* submit an acceptable efficiency plan to the State. SCLS is working on developing county-wide recommendations to address the efficiency plan requirements. More information can be found online http://www.tax.ny.gov/pdf/publications/orpts/rp5301fs_prop_tax_facts.pdf.

Our estimated bill for the NYSRS (payable in December 2014) came in at \$416,955.

We have been notified by the attorney handling the estate of the late Mr. Philip Groia that Mr. Groia, in his will has left a sum of \$50,000 to the library for the creation of a Global Studies section to be named in his honor. Mr. Groia was a resident of Port Jefferson, but was a teacher at Gelinus Junior High School in the Three Village Central School District. I contacted the attorney to have her convey our thanks to the estate. The library's attorney recommends that the Board adopt a resolution accepting the gift. At this time, we have not received any part of the bequest.

The library's attorney, Kevin Seaman, Esq. has advised that the Board adopt a whistleblower policy to be in compliance with the State Revitalization Act which went into effect on July 1, 2014 and requires that all non-profits in New York State adopt a conflict of interest policy (we already have one) and a whistleblower policy (which we do not have). I am enclosing a proposed "Whistleblower Policy" drafted by the library's attorney for your review.

Our personnel manual needs to be updated to reflect the new Tier 6 level of the NYSRS. A proposed addition to the manual is included in your packets for your review.

PERSONNEL:

Resignations

Jake Verderber, part-time adult page. Last day 8/21/2014.

Ben Klein, part-time circulation clerk. Last day 8/28/2014.

Brianna Linkletter, part-time circulation clerk. Last day 8/22/2014.

Respectfully submitted,
Ted Gutmann
Director

DISCLOSURE OF WRONGFUL CONDUCT ("Whistleblower" Policy)

The purpose of this policy is to encourage Library Trustees, officers, employees and volunteers to report instances of suspected illegal or improper conduct such as theft, fraud, and mismanagement of Library resources, violations of Library policies and regulations, as well as to inform Library Trustees, officers, employees and volunteers of the protections afforded them under the "whistleblower law" which prohibits a public employer from retaliating against a Trustee, officer, employee or volunteer who discloses to the Library information concerning a violation of law, rule or regulation, which creates a substantial and specific danger to the public health or safety, or which the employee reasonably believes to be true and reasonably believes constitutes an improper action by a Library officer or employee.

No Trustee, officer, employee or volunteer of the Library who in good faith reports any actions or suspected actions taken by or with the Library Board of Trustees, Officers or staff that is illegal, fraudulent or in violation of any substantial policy of the Library shall suffer intimidation, harassment discrimination or other retaliation or, in the case of employees, adverse employment consequences.

The Board of Trustees expects the Library's Trustees, officers, employees and volunteers to fulfill the public's trust and to conduct themselves responsibly in accordance with Library policies and regulations, as well as applicable state and federal laws and regulations.

For purposes of this policy, the term "wrongful conduct" shall be defined to include:

- Illegal conduct, including theft of Library money, property, or resources;
- Misuse of authority for personal gain or other non-Library purpose;
- Fraud;
- Violations of applicable federal and state laws and regulations; and/or serious violations of Library policies, regulations, and/or procedures.

Disclosure and Investigation

Trustees, officers, employees and volunteers who have knowledge of wrongful conduct or have reasonable cause to believe that wrongful conduct has occurred shall report such circumstances to the Library Director. The Library Director, upon receiving a report of alleged wrongful conduct, shall take immediate steps to conduct an investigation with or without designees. If the Library Director is the subject matter of the reported conduct, the President of the Board of Trustees shall immediately conduct an investigation, with or without designees.

The Library Director shall maintain a written record of the allegations, conduct an investigation to ensure that the appropriate authorities investigate the disclosure, and provide the Board of Trustees with a report.

Except as otherwise provided in either state and/or federal law, the Director or Board President conducting the investigation, or their designees, shall reasonably attempt to protect the identity of the person making the disclosure in a confidential manner, and will make reasonable efforts to maintain the confidentiality of the person reporting the conduct, provided that doing so will not interfere with the investigation of the specific allegations and circumstances.

Complaints of Reprisal

The provisions of Section 75-b of the Civil Service Law ("whistleblower law") and Section 715-B Not-for-Profit Corporation Law prohibit public employers from engaging in retaliatory personnel action against an employee, officer or volunteer who discloses to a governmental body information concerning either a violation of law, rule or regulation, which creates a substantial and specific danger to the public health or safety, or which the employee reasonably believes to be true and reasonably believes constitutes an improper governmental action. However, if an employee discloses information which he or she has reasonable cause to believe is false or which is prohibited or protected from disclosure by law, the employee is not protected by these provisions of law.

An employee who has been subject to an adverse employment action based on his or her prior disclosure of alleged or actual wrongful conduct may contest the action by filing a written complaint of reprisal with the Library Director. The Library Director (or Board President, if the allegations involve actions of the Library Director), or his/her designee, will review the complaint expeditiously to determine:

- whether the complainant made a disclosure of alleged wrongful conduct before an adverse employment action was taken;
- whether the responding party could reasonably have been construed to have had knowledge of the disclosure and the identity of the disclosing employee;
- whether the complainant has in fact suffered an adverse employment action after having made the disclosure; and
- whether the complainant alleges that adverse employment action occurred as a result of the disclosure.

If the Library Director (or Board President) or designee determines that all of the above elements are present, he or she shall appoint a review officer or panel to investigate the claim and make recommendations to the Board. At the time of appointment, the designee shall inform the complainant and the respondent, in writing, of:

- the intent to proceed with an investigation;
- the specific allegations to be investigated;
- the appointment of the review officer or panel; and
- the opportunity of each party to support or respond, in writing, to the allegation.

Once the review officer or panel has conducted a review and considers the investigation to be complete, the officer or panel will notify the designee of its completion. From the date of that notice, the review officer or panel has thirty (30) days to report his/her (their) findings and make any recommendations he/she (they) deems appropriate to the designee. The designee, in consultation with the Library Director and/or Library Director shall issue a letter of findings to both the complainant and the respondent.

Nothing in this policy is intended to interfere with legitimate employment decisions. Moreover, the protections afforded under the "whistleblower law" is not applicable under circumstances where the Library had or has independent grounds for disciplinary actions and proceedings against an employee.

The Library Director shall establish regulations necessary to implement this policy.

This policy and accompanying regulations shall be published and posted in employee lounges and distributed to all Trustees, officers and employees.

The Library Director and others responsible for the implementation of this policy shall meet with the Board annually to evaluate the effectiveness of this policy and to recommend appropriate modifications to this policy and regulations thereunder.

Ref: Civil Service Law §75-b
Labor Law §740

Adoption date:

Proposed addition to Personnel Manual

Contribution Rates and Vested Dates for New York State Retirement System

Tiers 3 and 4 3% of gross salary until 10 years service credit
Tier 5 3% of gross salary for all years of service
Tier 6 See below

If you joined the New York State and Local Retirement System on or after April 1, 2012, you are a Tier 6.

The contribution rates for as long as you are in NYSRS are based on your annual wages and are as follows:

Wages	Contribution Rate
\$45,000.00 or less	3%
\$45,000.01 - \$55,000.00	3.5%
\$55,000.01 - \$75,000.00	4.5%
\$75,000.01 - \$100,000.00	5.75%
More than \$100,000.00	6%

Further information can be obtained from the payroll clerk or by visiting the New York State Retirement System at <http://www.osc.state.ny.us/retire/members/tier-6/>

EMMA S. CLARK MEM LIB - CAPITAL FUND

Balance Sheet

As of July 31, 2014

Jul 31, 14

ASSETS

Current Assets

Other Current Assets

1110 - CD

1,137,934.72

Total Other Current Assets

1,137,934.72

Total Current Assets

1,137,934.72

TOTAL ASSETS

1,137,934.72

LIABILITIES & EQUITY

Equity

3900 - UNAPPROPRIATED FUND BALANCE

1,137,934.72

Total Equity

1,137,934.72

TOTAL LIABILITIES & EQUITY

1,137,934.72

EMMA S. CLARK MEMORIAL LIBRARY
Cumulative Budget Expense Two Year Comparison
 January through July 2014

		Jan - Jul 14	Budget	\$ Over Budget	% of Budget	Jan - Jul 13	Budget	\$ Over Budget	% of Budget
Income		0.00				0.00			
Expense									
	5100 - SALARIES AND WAGES								
	5101 - PROFESSIONAL - FULL TIME	720,177.71	1,127,876.00	-407,698.29	63.85%	729,466.66	1,084,976.00	-355,509.34	67.23%
	5102 - PROFESSIONAL - PART TIME	116,608.02	250,750.00	-134,141.98	46.5%	98,539.28	294,802.00	-196,262.72	33.43%
	5103 - NON PROFESSIONAL - FULL TIME	405,460.25	782,425.00	-376,964.75	51.82%	417,743.68	792,594.00	-374,850.32	52.71%
	5104 - NON PROFESSIONAL - PART TIME	263,767.92	472,610.00	-208,842.08	55.81%	256,971.63	467,995.00	-211,023.37	54.91%
	Total 5100 - SALARIES AND WAGES	1,506,013.90	2,633,661.00	-1,127,647.10	57.18%	1,502,721.25	2,640,367.00	-1,137,645.75	56.91%
	5200 - EMPLOYEE BENEFITS								
	5201 - NYS RETIREMENT SYSTEM	0.00	625,000.00	-625,000.00	0.0%	0.00	450,000.00	-450,000.00	0.0%
	5202 - HEALTH INSURANCE	221,150.76	425,000.00	-203,849.24	52.04%	203,669.18	373,520.00	-169,850.82	54.53%
	5203 - SOCIAL SECURITY	112,182.19	194,891.00	-82,708.81	57.56%	111,845.99	195,387.00	-83,541.01	57.24%
	5204 - UNEMPLOYMENT	0.00	5,000.00	-5,000.00	0.0%	0.00	5,000.00	-5,000.00	0.0%
	5205 - WORKERS' COMPENSATION	9,179.00	15,000.00	-5,821.00	61.19%	8,448.00	15,000.00	-6,552.00	56.32%
	5206 - DISABILITY	2,997.20	7,000.00	-4,002.80	42.82%	4,360.10	7,000.00	-2,639.90	62.29%
	5210 - MTA Tax	4,744.33	0.00	4,744.33	100.0%	4,962.23	8,977.00	-4,014.77	55.28%
	Total 5200 - EMPLOYEE BENEFITS	350,253.48	1,271,891.00	-921,637.52	27.54%	333,285.50	1,054,884.00	-721,598.50	31.6%
	5300 - LIBRARY MATERIALS								
	5301 - BOOKS - ADULT	103,974.63	203,000.00	-99,025.37	51.22%	102,107.03	203,000.00	-100,892.97	50.3%
	5302 - PERIODICALS - MICROFORM	800.00	10,000.00	-9,200.00	8.0%	478.36	10,500.00	-10,021.64	4.56%
	5303 - PERIODICALS - SUBSCRIPTIONS	2,446.46	23,500.00	-21,053.54	10.41%	2,200.29	22,000.00	-19,799.71	10.0%
	5305 - REFERENCE BOOKS/DATABASES	35,984.78	104,000.00	-68,015.22	34.6%	33,860.12	108,000.00	-74,139.88	31.35%
	5306 - VIDEO/DVD'S	30,959.15	82,000.00	-51,040.85	37.76%	43,180.81	82,000.00	-38,819.19	52.66%
	5307 - AUDIOBOOKS	33,496.87	44,000.00	-10,503.13	76.13%	19,963.93	44,000.00	-24,036.07	45.37%
	5308 - CD ROMS	0.00	0.00	0.00	0.0%	476.20	2,000.00	-1,523.80	23.81%
	5309 - BOOKS - JUVENILE	27,734.22	68,000.00	-40,265.78	40.79%	38,201.31	68,000.00	-29,798.69	56.18%
	5310 - COMPACT DISKS	10,189.34	20,000.00	-9,810.66	50.95%	10,809.51	20,000.00	-9,190.49	54.05%
	5311 - ON-LINE SERVICES	56,584.00	50,000.00	6,584.00	113.17%	34,411.00	25,000.00	9,411.00	137.64%
	Total 5300 - LIBRARY MATERIALS	302,169.45	604,500.00	-302,330.55	49.99%	285,688.56	584,500.00	-298,811.44	48.88%
	5400 - LIBRARY OPERATIONS								
	5401 - CIRC SYSTEM MAINTENANCE	49,400.00	45,000.00	4,400.00	109.78%	41,568.50	45,000.00	-3,431.50	92.37%
	5402 - OFFICE SUPPLIES	9,660.08	25,000.00	-15,339.92	38.64%	11,384.16	31,000.00	-19,615.84	36.72%
	5403 - NEW EQUIPMENT/SOFTWARE	24,455.29	30,000.00	-5,544.71	81.52%	19,294.54	41,000.00	-21,705.46	47.06%
	5404 - EQUIPMENT/SOFTWARE MAINTENAN	5,314.25	13,000.00	-7,685.75	40.88%	5,310.73	15,000.00	-9,689.27	35.41%
	5405 - SENIOR BUS	5,825.00	12,000.00	-6,175.00	48.54%	6,367.00	14,000.00	-7,633.00	45.48%
	5407 - PROGRAMS/MATERIALS	41,525.26	60,000.00	-18,474.74	69.21%	29,921.34	50,000.00	-20,078.66	59.84%
	5408 - COMPUTER SUPPLIES	9,173.89	17,000.00	-7,826.11	53.96%	5,234.87	7,000.00	-1,765.13	74.78%
	5409 - SCLS/LILRC FEES	70,067.00	75,000.00	-4,933.00	93.42%	68,596.00	75,000.00	-6,404.00	91.46%

EMMA S. CLARK MEMORIAL LIBRARY
Cumulative Budget Expense Two Year Comparison
 January through July 2014

		Jan - Jul 14	Budget	\$ Over Budget	% of Budget	Jan - Jul 13	Budget	\$ Over Budget	% of Budget
	5410 · TELECOMMUNICATIONS	1,679.20	2,000.00	-320.80	83.96%	1,389.30	2,000.00	-610.70	69.47%
	5411 · PRINTING SUPPLIES	2,837.91	2,500.00	337.91	113.52%	869.70	2,500.00	-1,630.30	34.79%
	Total 5400 · LIBRARY OPERATIONS	219,937.88	281,500.00	-61,562.12	78.13%	189,936.14	282,500.00	-92,563.86	67.23%
	5500 · BUILDING OPERATIONS								
	5501 · UTILITIES	62,448.41	100,000.00	-37,551.59	62.45%	58,209.69	115,000.00	-56,790.31	50.62%
	5502 · TELEPHONE	9,772.66	7,000.00	2,772.66	139.61%	3,897.36	7,500.00	-3,602.64	51.97%
	5503 · MAINTENANCE AND IMPROVEMENTS	38,536.35	30,000.00	8,536.35	128.46%	10,915.72	30,000.00	-19,084.28	36.39%
	5505 · BUILDING INSURANCE	0.00	65,000.00	-65,000.00	0.0%	0.00	62,500.00	-62,500.00	0.0%
	5506 · SERVICE CONTRACTS	69,200.19	140,000.00	-70,799.81	49.43%	88,148.83	150,000.00	-61,851.17	58.77%
	5507 · CUSTODIAL SUPPLIES	4,251.79	13,000.00	-8,748.21	32.71%	5,372.48	13,000.00	-7,627.52	41.33%
	Total 5500 · BUILDING OPERATIONS	184,209.40	355,000.00	-170,790.60	51.89%	166,544.08	378,000.00	-211,455.92	44.06%
	5600 · ADMINISTRATIVE EXPENSES								
	5601 · STAFF DEVELOPMENT	5,783.49	7,000.00	-1,216.51	82.62%	4,762.27	5,000.00	-237.73	95.25%
	5602 · POSTAGE	12,283.38	13,000.00	-716.62	94.49%	8,136.63	15,000.00	-6,863.37	54.24%
	5603 · PUBLICITY AND PRINTING	14,442.11	20,000.00	-5,557.89	72.21%	11,997.63	25,000.00	-13,002.37	47.99%
	5604 · PROFESSIONAL FEES	12,118.00	15,000.00	-2,882.00	80.79%	11,835.00	15,000.00	-3,165.00	78.9%
	5605 · DATA PROCESSING	8,354.94	15,000.00	-6,645.06	55.7%	7,048.14	18,000.00	-10,951.86	39.16%
	5606 · BUDGET VOTE	217.45	7,500.00	-7,282.55	2.9%	6,087.60	7,500.00	-1,412.40	81.17%
	5607 · MISCELLANEOUS	1,581.27	2,000.00	-418.73	79.06%	1,051.52	2,000.00	-948.48	52.58%
	5608 · BANK CHARGES	174.60	500.00	-325.40	34.92%	216.86	500.00	-283.14	43.37%
	5600 · ADMINISTRATIVE EXPENSES - Other	0.00	0.00	0.00	0.0%	0.00	0.00	0	0%
	Total 5600 · ADMINISTRATIVE EXPENSES	54,955.24	80,000.00	-25,044.76	68.69%	51,135.65	88,000.00	-88,000.00	0.0%
	5700 · DEBT SERVICE								
	5701 · MAIN BUILDING - PRINCIPAL	225,000.00	253,290.00	-28,290.00	88.83%	215,000.00	248,073.75	-33,073.75	86.67%
	5702 · MAIN BUILDING - INTEREST	28,290.00	23,115.00	5,175.00	122.39%	33,073.75	28,290.25	4,783.50	116.91%
	5706 · BOND ADMIN FEES	0.00	2,500.00	-2,500.00	0.0%	2,100.00	2,200.00	-100.00	95.46%
	Total 5700 · DEBT SERVICE	253,290.00	278,905.00	-25,615.00	90.82%	250,173.75	278,564.00	-28,390.25	89.81%
	Total Expense	2,870,829.35	5,505,457.00	-2,634,627.65	52.15%	2,779,484.93	5,306,815.00	-2,527,330.07	52.38%
	Net Income	-2,870,829.35	-5,505,457.00	2,634,627.65	52.15%	2,779,484.93	5,306,815.00	-2,527,330.07	52.38%

<u>2014 INVESTED FUNDS</u>						
<u>TYPE</u>	<u>DATED</u>	<u>MATURITY</u>	<u>BANK</u>	<u>AMOUNT</u>	<u>RATE</u>	
CD	6/14/2014	12/14/2014	SCNB CAPITAL	\$754,700.69	0.15%	
CD	3/26/2014	9/26/2014	SCNB CAPITAL	\$340,113.81	0.20%	
CD	6/6/2014	12/6/2014	SCNB	\$750,000.00	0.15%	
CD	6/10/2014	12/10/2014	SCNB	\$750,000.00	0.15%	
CD	6/24/2014	9/24/2014	SCNB	\$750,000.00	0.15%	
			<u>SAVINGS ACCOUNT</u>			
third party collateral - transfer account			SCNB	\$1,536,837.78	0.25%	
			<u>ENDOWMENT ACCOUNTS</u>			
DWS SCUDDER				\$0.00		
MONEY MARKET			CAPITAL ONE	\$2,519.51		
HELEN SHACK MEMORIAL			CAPITAL ONE	\$16,099.44		
FIDELITY INVESTMENTS				\$0.00		
JEFFERSON RESOURCES			Previous month	\$1,173,506.74		
Bal as of Jan 1, 2012 \$819,759.65			Current month	\$1,150,091.57		
8/5/2014						

EMMA S. CLARK MEMORIAL LIBRARY
Monthly Two year Comparison
July 2014

	<u>Jul 14</u>	<u>Jul 13</u>	<u>\$ Change</u>	<u>% Change</u>
Income				
4100 · LIBRARY CHARGES				
4110 · FINES AND FEES	6,006.94	6,790.05	-783.11	-11.53%
4130 · SALE OF BOOKS	316.11	298.50	17.61	5.9%
4140 · SALE OF HEADSETS AND POSTCARDS	134.00	98.00	36.00	36.74%
4150 · LOST CARDS	0.00	17.60	-17.60	-100.0%
Total 4100 · LIBRARY CHARGES	6,457.05	7,204.15	-747.10	-10.37%
4200 · COPIER AND PRINTING CHARGES				
4210 · INTERNET PRINTING	434.20	502.05	-67.85	-13.52%
4220 · COLOR COPIER	0.00	5.40	-5.40	-100.0%
Total 4200 · COPIER AND PRINTING CHARGES	434.20	507.45	-73.25	-14.44%
4400 · INTEREST - INVESTMENTS				
4701 · EXPENSE REFUND CURRENT YEAR	894.19	0.00	894.19	100.0%
Total Income	9,025.16	8,167.55	857.61	10.5%
Expense				
5100 · SALARIES AND WAGES				
5101 · PROFESSIONAL - FULL TIME	144,008.02	142,400.67	1,607.35	1.13%
5102 · PROFESSIONAL - PART TIME	24,799.15	20,763.75	4,035.40	19.44%
5103 · NON PROFESSIONAL - FULL TIME	80,604.90	80,860.91	-256.01	-0.32%
5104 · NON PROFESSIONAL - PART TIME	57,568.35	55,500.55	2,067.80	3.73%
Total 5100 · SALARIES AND WAGES	306,980.42	299,525.88	7,454.54	2.49%
5200 · EMPLOYEE BENEFITS				
5202 · HEALTH INSURANCE	29,434.43	28,298.78	1,135.65	4.01%
5203 · SOCIAL SECURITY	22,862.33	22,292.56	569.77	2.56%
5206 · DISABILITY	1,510.40	1,433.70	76.70	5.35%
5210 · MTA Tax	960.66	985.66	-25.00	-2.54%
Total 5200 · EMPLOYEE BENEFITS	54,767.82	53,010.70	1,757.12	3.32%
5300 · LIBRARY MATERIALS				
5301 · BOOKS - ADULT	13,534.17	15,748.39	-2,214.22	-14.06%
5303 · PERIODICALS - SUBSCRIPTIONS	233.67	347.15	-113.48	-32.69%
5305 · REFERENCE BOOKS/DATABASES	933.81	5,920.87	-4,987.06	-84.23%
5306 · VIDEO/DVD'S	3,594.16	5,655.98	-2,061.82	-36.45%
5307 · AUDIOBOOKS	14,715.26	2,587.13	12,128.13	468.79%
5309 · BOOKS - JUVENILE	1,117.17	4,428.17	-3,311.00	-74.77%
5310 · COMPACT DISKS	1,400.03	1,287.90	112.13	8.71%
Total 5300 · LIBRARY MATERIALS	35,528.27	35,975.59	-447.32	-1.24%
5400 · LIBRARY OPERATIONS				
5401 · CIRC SYSTEM MAINTENANCE	4,500.00	0.00	4,500.00	100.0%

EMMA S. CLARK MEMORIAL LIBRARY
Monthly Two year Comparison
July 2014

	<u>Jul 14</u>	<u>Jul 13</u>	<u>\$ Change</u>	<u>% Change</u>
5402 · OFFICE SUPPLIES	575.54	924.02	-348.48	-37.71%
5403 · NEW EQUIPMENT/SOFTWARE	5,528.82	898.97	4,629.85	515.02%
5404 · EQUIPMENT/SOFTWARE MAINTENANCE	1,235.16	3,207.22	-1,972.06	-61.49%
5405 · SENIOR BUS	1,325.00	732.00	593.00	81.01%
5407 · PROGRAMS/MATERIALS	14,137.61	12,447.76	1,689.85	13.58%
5408 · COMPUTER SUPPLIES	3,299.64	0.00	3,299.64	100.0%
5410 · TELECOMMUNICATIONS	209.90	199.90	10.00	5.0%
5411 · PRINTING SUPPLIES	0.00	144.95	-144.95	-100.0%
Total 5400 · LIBRARY OPERATIONS	<u>30,811.67</u>	<u>18,554.82</u>	<u>12,256.85</u>	<u>66.06%</u>
5500 · BUILDING OPERATIONS				
5501 · UTILITIES	10,727.90	149.60	10,578.30	7,071.06%
5502 · TELEPHONE	564.47	566.67	-2.20	-0.39%
5503 · MAINTENANCE AND IMPROVEMENTS	10,752.60	1,419.45	9,333.15	657.52%
5506 · SERVICE CONTRACTS	4,056.00	13,670.69	-9,614.69	-70.33%
5507 · CUSTODIAL SUPPLIES	346.20	1,330.78	-984.58	-73.99%
Total 5500 · BUILDING OPERATIONS	<u>26,447.17</u>	<u>17,137.19</u>	<u>9,309.98</u>	<u>54.33%</u>
5600 · ADMINISTRATIVE EXPENSES				
5601 · STAFF DEVELOPMENT	101.92	1,633.91	-1,531.99	-93.76%
5602 · POSTAGE	1,500.00	32.30	1,467.70	4,543.96%
5603 · PUBLICITY AND PRINTING	0.00	1,000.00	-1,000.00	-100.0%
5604 · PROFESSIONAL FEES	495.50	345.00	150.50	43.62%
5605 · DATA PROCESSING	1,123.43	1,072.67	50.76	4.73%
5606 · BUDGET VOTE	217.45	0.00	217.45	100.0%
5607 · MISCELLANEOUS	548.71	158.39	390.32	246.43%
5608 · BANK CHARGES	0.00	41.86	-41.86	-100.0%
Total 5600 · ADMINISTRATIVE EXPENSES	<u>3,987.01</u>	<u>4,284.13</u>	<u>-297.12</u>	<u>-6.94%</u>
Total Expense	<u>458,522.36</u>	<u>428,488.31</u>	<u>30,034.05</u>	<u>7.01%</u>
Net Income	<u><u>-449,497.20</u></u>	<u><u>-420,320.76</u></u>	<u><u>-29,176.44</u></u>	<u><u>-6.94%</u></u>

EMMA S. CLARK MEMORIAL LIBRARY

Statement of Financial Income & Expense Two Year Comparison

January through July 2014

	<u>Jan - Jul 14</u>	<u>Jan - Jul 13</u>	<u>\$ Change</u>	<u>% Change</u>
Income				
4000 · REAL PROPERTY TAXES	5,106,984.70	5,007,746.29	99,238.41	1.98%
4002 · NYS Aid	7,905.00	8,099.00	-194.00	-2.4%
4100 · LIBRARY CHARGES				
4110 · FINES AND FEES	38,158.10	41,109.85	-2,951.75	-7.18%
4120 · DAMAGED AND LOST BOOKS	0.00	1.10	-1.10	-100.0%
4130 · SALE OF BOOKS	1,867.26	1,530.48	336.78	22.01%
4140 · SALE OF HEADSETS AND POSTCARDS	575.00	556.00	19.00	3.42%
4150 · LOST CARDS	0.00	504.64	-504.64	-100.0%
Total 4100 · LIBRARY CHARGES	40,600.36	43,702.07	-3,101.71	-7.1%
4200 · COPIER AND PRINTING CHARGES				
4210 · INTERNET PRINTING	2,969.95	3,627.17	-657.22	-18.12%
4220 · COLOR COPIER	4.00	60.80	-56.80	-93.42%
Total 4200 · COPIER AND PRINTING CHARGES	2,973.95	3,687.97	-714.02	-19.36%
4212 · Bequests	300.00	0.00	300.00	100.0%
4300 · IDA PILOT	12,751.32	10,306.60	2,444.72	23.72%
4400 · INTEREST - INVESTMENTS	2,793.86	2,605.89	187.97	7.21%
4450 · INTEREST - TAXES	0.00	243.83	-243.83	-100.0%
4600 · LOCAL LIBRARIES SERVICE AID	1,259.10	1,200.00	59.10	4.93%
4700 · REFUND OF PRIOR YEARS EXPENSE	8,205.70	7,669.35	536.35	6.99%
4701 · EXPENSE REFUND CURRENT YEAR	1,232.72	28.91	1,203.81	4,163.99%
Total Income	5,185,006.71	5,085,289.91	99,716.80	1.96%
Expense				
5100 · SALARIES AND WAGES				
5101 · PROFESSIONAL - FULL TIME	720,177.71	729,466.66	-9,288.95	-1.27%
5102 · PROFESSIONAL - PART TIME	116,608.02	98,539.28	18,068.74	18.34%
5103 · NON PROFESSIONAL - FULL TIME	405,460.25	417,743.68	-12,283.43	-2.94%
5104 · NON PROFESSIONAL - PART TIME	263,767.92	256,971.63	6,796.29	2.65%
Total 5100 · SALARIES AND WAGES	1,506,013.90	1,502,721.25	3,292.65	0.22%
5200 · EMPLOYEE BENEFITS				
5202 · HEALTH INSURANCE	221,150.76	203,669.18	17,481.58	8.58%
5203 · SOCIAL SECURITY	112,182.19	111,845.99	336.20	0.3%
5205 · WORKERS' COMPENSATION	9,179.00	8,448.00	731.00	8.65%
5206 · DISABILITY	2,997.20	4,360.10	-1,362.90	-31.26%
5210 · MTA Tax	4,744.33	4,962.23	-217.90	-4.39%
Total 5200 · EMPLOYEE BENEFITS	350,253.48	333,285.50	16,967.98	5.09%
5300 · LIBRARY MATERIALS				
5301 · BOOKS - ADULT	103,974.63	102,107.03	1,867.60	1.83%
5302 · PERIODICALS - MICROFORM	800.00	478.36	321.64	67.24%

EMMA S. CLARK MEMORIAL LIBRARY

Statement of Financial Income & Expense Two Year Comparison

January through July 2014

	<u>Jan - Jul 14</u>	<u>Jan - Jul 13</u>	<u>\$ Change</u>	<u>% Change</u>
5303 · PERIODICALS - SUBSCRIPTIONS	2,446.46	2,200.29	246.17	11.19%
5305 · REFERENCE BOOKS/DATABASES	35,984.78	33,860.12	2,124.66	6.28%
5306 · VIDEO/DVD'S	30,959.15	43,180.81	-12,221.66	-28.3%
5307 · AUDIOBOOKS	33,496.87	19,963.93	13,532.94	67.79%
5308 · CD ROMS	0.00	476.20	-476.20	-100.0%
5309 · BOOKS - JUVENILE	27,734.22	38,201.31	-10,467.09	-27.4%
5310 · COMPACT DISKS	10,189.34	10,809.51	-620.17	-5.74%
5311 · ON-LINE SERVICES	56,584.00	34,411.00	22,173.00	64.44%
Total 5300 · LIBRARY MATERIALS	302,169.45	285,688.56	16,480.89	5.77%
5400 · LIBRARY OPERATIONS				
5401 · CIRC SYSTEM MAINTENANCE	49,400.00	41,568.50	7,831.50	18.84%
5402 · OFFICE SUPPLIES	9,660.08	11,384.16	-1,724.08	-15.15%
5403 · NEW EQUIPMENT/SOFTWARE	24,455.29	19,294.54	5,160.75	26.75%
5404 · EQUIPMENT/SOFTWARE MAINTENANCE	5,314.25	5,310.73	3.52	0.07%
5405 · SENIOR BUS	5,825.00	6,367.00	-542.00	-8.51%
5407 · PROGRAMS/MATERIALS	41,525.26	29,921.34	11,603.92	38.78%
5408 · COMPUTER SUPPLIES	9,173.89	5,234.87	3,939.02	75.25%
5409 · SCLS/LILRC FEES	70,067.00	68,596.00	1,471.00	2.14%
5410 · TELECOMMUNICATIONS	1,679.20	1,389.30	289.90	20.87%
5411 · PRINTING SUPPLIES	2,837.91	869.70	1,968.21	226.31%
Total 5400 · LIBRARY OPERATIONS	219,937.88	189,936.14	30,001.74	15.8%
5500 · BUILDING OPERATIONS				
5501 · UTILITIES	62,448.41	58,209.69	4,238.72	7.28%
5502 · TELEPHONE	9,772.66	3,897.36	5,875.30	150.75%
5503 · MAINTENANCE AND IMPROVEMENTS	38,536.35	10,915.72	27,620.63	253.04%
5506 · SERVICE CONTRACTS	69,200.19	88,148.83	-18,948.64	-21.5%
5507 · CUSTODIAL SUPPLIES	4,251.79	5,372.48	-1,120.69	-20.86%
Total 5500 · BUILDING OPERATIONS	184,209.40	166,544.08	17,665.32	10.61%
5600 · ADMINISTRATIVE EXPENSES				
5601 · STAFF DEVELOPMENT	5,783.49	4,762.27	1,021.22	21.44%
5602 · POSTAGE	12,283.38	8,136.63	4,146.75	50.96%
5603 · PUBLICITY AND PRINTING	14,442.11	11,997.63	2,444.48	20.38%
5604 · PROFESSIONAL FEES	12,118.00	11,835.00	283.00	2.39%
5605 · DATA PROCESSING	8,354.94	7,048.14	1,306.80	18.54%
5606 · BUDGET VOTE	217.45	6,087.60	-5,870.15	-96.43%
5607 · MISCELLANEOUS	1,581.27	1,051.52	529.75	50.38%
5608 · BANK CHARGES	174.60	216.86	-42.26	-19.49%
Total 5600 · ADMINISTRATIVE EXPENSES	54,955.24	51,135.65	3,819.59	7.47%
5700 · DEBT SERVICE				
5701 · MAIN BUILDING - PRINCIPAL	225,000.00	215,000.00	10,000.00	4.65%

EMMA S. CLARK MEMORIAL LIBRARY

Statement of Financial Income & Expense Two Year Comparison

January through July 2014

	<u>Jan - Jul 14</u>	<u>Jan - Jul 13</u>	<u>\$ Change</u>	<u>% Change</u>
5702 · MAIN BUILDING - INTEREST	28,290.00	33,073.75	-4,783.75	-14.46%
5706 · BOND ADMIN FEES	0.00	2,100.00	-2,100.00	-100.0%
Total 5700 · DEBT SERVICE	<u>253,290.00</u>	<u>250,173.75</u>	<u>3,116.25</u>	<u>1.25%</u>
Total Expense	<u>2,870,829.35</u>	<u>2,779,484.93</u>	<u>91,344.42</u>	<u>3.29%</u>
Net Income	<u><u>2,314,177.36</u></u>	<u><u>2,305,804.98</u></u>	<u><u>8,372.38</u></u>	<u><u>0.36%</u></u>

EMMA S. CLARK MEMORIAL LIBRARY
Statement of Cash Flows
January through July 2014

	<u>Jan - Jul 14</u>
OPERATING ACTIVITIES	
Net Income	2,314,177.36
Adjustments to reconcile Net Income to net cash provided by operations:	
1225 - CERTIFICATE OF DEPOSIT	-999,838.35
1500 - OTHER RECEIVABLES	500.00
2010 - ACCOUNTS PAYABLE - AUDIT	-146,444.35
2550 - NYS Arrears/Loan	-587.24
2570 - NYSRS	-1,447.59
2700 - Payroll Outstanding Checks	-5,840.08
Net cash provided by Operating Activities	<u>1,160,519.75</u>
 Net cash increase for period	 1,160,519.75
 Cash at beginning of period	 <u>510,711.60</u>
Cash at end of period	<u><u>1,671,231.35</u></u>

EMMA S. CLARK MEM LIB - CAPITAL FUND

Balance Sheet
As of August 31, 2014

Aug 31, 14

ASSETS

Current Assets

Other Current Assets

1110 - CD

1,137,934.72

Total Other Current Assets

1,137,934.72

Total Current Assets

1,137,934.72

TOTAL ASSETS

1,137,934.72

LIABILITIES & EQUITY

Equity

3900 - UNAPPROPRIATED FUND BALANCE

1,137,934.72

Total Equity

1,137,934.72

TOTAL LIABILITIES & EQUITY

1,137,934.72

EMMA S. CLARK MEMORIAL LIBRARY
Cumulative Budget Expense Two Year Comparison
 January through August 2014

		Jan - Aug 13	Budget	\$ Over Budget	% of Budget	Jan - Aug 14	Budget	\$ Over Budget	% of Budget
Income		0.00				0.00			
Expense									
	5100 - SALARIES AND WAGES								
	5101 - PROFESSIONAL - FULL TIME	824,367.43	1,084,976.00	-260,608.57	75.98%	816,693.88	1,127,876.00	-311,182.12	72.41%
	5102 - PROFESSIONAL - PART TIME	113,411.39	294,802.00	-181,390.61	38.47%	133,019.43	250,750.00	-117,730.57	53.05%
	5103 - NON PROFESSIONAL - FULL TIME	473,740.38	792,594.00	-318,853.62	59.77%	458,188.64	782,425.00	-324,236.36	58.56%
	5104 - NON PROFESSIONAL - PART TIME	295,227.91	467,995.00	-172,767.09	63.08%	302,524.29	472,610.00	-170,085.71	64.01%
	Total 5100 - SALARIES AND WAGES	1,706,747.11	2,640,367.00	-933,619.89	64.64%	1,710,426.24	2,633,661.00	-923,234.76	64.95%
	5200 - EMPLOYEE BENEFITS								
	5201 - NYS RETIREMENT SYSTEM	0.00	450,000.00	-450,000.00	0.0%	0.00	625,000.00	-625,000.00	0.0%
	5202 - HEALTH INSURANCE	234,774.52	373,520.00	-138,745.48	62.86%	253,329.63	425,000.00	-171,670.37	59.61%
	5203 - SOCIAL SECURITY	127,228.44	195,387.00	-68,158.56	65.12%	127,590.51	194,891.00	-67,300.49	65.47%
	5204 - UNEMPLOYMENT	0.00	5,000.00	-5,000.00	0.0%	0.00	5,000.00	-5,000.00	0.0%
	5205 - WORKERS' COMPENSATION	13,064.00	15,000.00	-1,936.00	87.09%	14,018.00	15,000.00	-982.00	93.45%
	5206 - DISABILITY	4,360.10	7,000.00	-2,639.90	62.29%	2,997.20	7,000.00	-4,002.80	42.82%
	5210 - MTA Tax	5,639.52	8,977.00	-3,337.48	62.82%	5,393.08	0.00	5,393.08	100.0%
	Total 5200 - EMPLOYEE BENEFITS	385,066.58	1,054,884.00	-669,817.42	36.5%	403,328.42	1,271,891.00	-868,562.58	31.71%
	5300 - LIBRARY MATERIALS								
	5301 - BOOKS - ADULT	114,573.23	203,000.00	-88,426.77	56.44%	116,960.48	203,000.00	-86,039.52	57.62%
	5302 - PERIODICALS - MICROFORM	9,162.01	10,500.00	-1,337.99	87.26%	800.00	10,000.00	-9,200.00	8.0%
	5303 - PERIODICALS - SUBSCRIPTIONS	2,390.54	22,000.00	-19,609.46	10.87%	2,741.18	23,500.00	-20,758.82	11.67%
	5305 - REFERENCE BOOKS/DATABASES	40,942.11	108,000.00	-67,057.89	37.91%	41,652.05	104,000.00	-62,347.95	40.05%
	5306 - VIDEO/DVD'S	47,794.98	82,000.00	-34,205.02	58.29%	38,727.60	82,000.00	-43,272.40	47.23%
	5307 - AUDIOBOOKS	24,728.66	44,000.00	-19,271.34	56.2%	26,224.47	44,000.00	-17,775.53	59.6%
	5308 - CD ROMS	476.20	2,000.00	-1,523.80	23.81%	0.00	0.00	0.00	0.0%
	5309 - BOOKS - JUVENILE	40,755.37	68,000.00	-27,244.63	59.93%	33,202.98	68,000.00	-34,797.02	48.83%
	5310 - COMPACT DISKS	12,660.64	20,000.00	-7,339.36	63.3%	11,473.26	20,000.00	-8,526.74	57.37%
	5311 - ON-LINE SERVICES	43,243.00	25,000.00	18,243.00	172.97%	68,125.66	50,000.00	18,125.66	136.25%
	Total 5300 - LIBRARY MATERIALS	336,726.74	584,500.00	-247,773.26	57.61%	339,907.68	604,500.00	-264,592.32	56.23%
	5400 - LIBRARY OPERATIONS								
	5401 - CIRC SYSTEM MAINTENANCE	44,568.50	45,000.00	-431.50	99.04%	49,400.00	45,000.00	4,400.00	109.78%
	5402 - OFFICE SUPPLIES	14,321.82	31,000.00	-16,678.18	46.2%	12,100.43	25,000.00	-12,899.57	48.4%
	5403 - NEW EQUIPMENT/SOFTWARE	20,177.86	41,000.00	-20,822.14	49.21%	24,863.15	30,000.00	-5,136.85	82.88%
	5404 - EQUIPMENT/SOFTWARE MAINTENANCE	6,310.68	15,000.00	-8,689.32	42.07%	5,594.49	13,000.00	-7,405.51	43.04%
	5405 - SENIOR BUS	6,817.00	14,000.00	-7,183.00	48.69%	6,725.00	12,000.00	-5,275.00	56.04%
	5407 - PROGRAMS/MATERIALS	42,698.20	50,000.00	-7,301.80	85.4%	47,591.19	60,000.00	-12,408.81	79.32%
	5408 - COMPUTER SUPPLIES	5,234.87	7,000.00	-1,765.13	74.78%	9,332.89	17,000.00	-7,667.11	54.9%
	5409 - SCLS/LILRC FEES	68,596.00	75,000.00	-6,404.00	91.46%	70,067.00	75,000.00	-4,933.00	93.42%

EMMA S. CLARK MEMORIAL LIBRARY
Cumulative Budget Expense Two Year Comparison
 January through August 2014

		Jan - Aug 13	Budget	\$ Over Budget	% of Budget	Jan - Aug 14	Budget	\$ Over Budget	% of Budget
	5410 - TELECOMMUNICATIONS	1,789.10	2,000.00	-210.90	89.46%	1,889.10	2,000.00	-110.90	94.46%
	5411 - PRINTING SUPPLIES	1,086.71	2,500.00	-1,413.29	43.47%	3,127.81	2,500.00	627.81	125.11%
	Total 5400 - LIBRARY OPERATIONS	211,600.74	282,500.00	-70,899.26	74.9%	230,691.06	281,500.00	-50,808.94	81.95%
	5500 - BUILDING OPERATIONS								
	5501 - UTILITIES	80,600.56	115,000.00	-34,399.44	70.09%	73,660.29	100,000.00	-26,339.71	73.66%
	5502 - TELEPHONE	4,479.66	7,500.00	-3,020.34	59.73%	10,330.73	7,000.00	3,330.73	147.58%
	5503 - MAINTENANCE AND IMPROVEMENTS	13,770.72	30,000.00	-16,229.28	45.9%	43,427.08	30,000.00	13,427.08	144.76%
	5505 - BUILDING INSURANCE	63,282.92	62,500.00	782.92	101.25%	5,613.00	65,000.00	-59,387.00	8.64%
	5506 - SERVICE CONTRACTS	95,888.72	150,000.00	-54,111.28	63.93%	78,485.03	140,000.00	-61,514.97	56.06%
	5507 - CUSTODIAL SUPPLIES	6,974.97	13,000.00	-6,025.03	53.65%	5,453.75	13,000.00	-7,546.25	41.95%
	Total 5500 - BUILDING OPERATIONS	264,997.55	378,000.00	-113,002.45	70.11%	216,969.88	355,000.00	-138,030.12	61.12%
	5600 - ADMINISTRATIVE EXPENSES								
	5601 - STAFF DEVELOPMENT	4,972.60	5,000.00	-27.40	99.45%	5,872.56	7,000.00	-1,127.44	83.89%
	5602 - POSTAGE	9,456.22	15,000.00	-5,543.78	63.04%	12,283.38	13,000.00	-716.62	94.49%
	5603 - PUBLICITY AND PRINTING	17,607.56	25,000.00	-7,392.44	70.43%	19,430.31	20,000.00	-569.69	97.15%
	5604 - PROFESSIONAL FEES	12,511.00	15,000.00	-2,489.00	83.41%	12,496.00	15,000.00	-2,504.00	83.31%
	5605 - DATA PROCESSING	8,058.66	18,000.00	-9,941.34	44.77%	9,398.18	15,000.00	-5,601.82	62.66%
	5606 - BUDGET VOTE	6,211.95	7,500.00	-1,288.05	82.83%	217.45	7,500.00	-7,282.55	2.9%
	5607 - MISCELLANEOUS	1,056.96	2,000.00	-943.04	52.85%	1,764.77	2,000.00	-235.23	88.24%
	5608 - BANK CHARGES	222.47	500.00	-277.53	44.49%	199.60	500.00	-300.40	39.92%
	Total 5600 - ADMINISTRATIVE EXPENSES	60,097.42	88,000.00	-27,902.58	68.29%	61,662.25	80,000.00	-18,337.75	77.08%
	5700 - DEBT SERVICE								
	5701 - MAIN BUILDING - PRINCIPAL	215,000.00	248,073.75	-33,073.75	86.67%	225,000.00	253,290.00	-28,290.00	88.83%
	5702 - MAIN BUILDING - INTEREST	33,073.75	28,290.25	4,783.50	116.91%	28,290.00	23,115.00	5,175.00	122.39%
	5706 - BOND ADMIN FEES	2,100.00	2,200.00	-100.00	95.46%	0.00	2,500.00	-2,500.00	0.0%
	Total 5700 - DEBT SERVICE	250,173.75	278,564.00	-28,390.25	89.81%	253,290.00	278,905.00	-25,615.00	90.82%
	5750 - CAPITAL PROJECTS								
	5475 - TRANSFER TO CAPITAL FUND	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.00
	Total 5750 - CAPITAL PROJECTS	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.00
	Total Expense	3,215,409.89	5,306,815.00	-2,091,405.11	60.59%	3,216,275.53	5,505,457.00	-2,289,181.47	58.42%
Net Income		-3,215,409.89	-5,306,815.00	2,091,405.11	60.59%	-3,216,275.53	-5,505,457.00	2,289,181.47	58.42%

EMMA S. CLARK MEMORIAL LIBRARY
Monthly Two year Comparison
August 2014

	<u>Aug 14</u>	<u>Aug 13</u>	<u>\$ Change</u>	<u>% Change</u>
Income				
4000 · REAL PROPERTY TAXES	0.00	205.00	-205.00	-100.0%
4100 · LIBRARY CHARGES				
4110 · FINES AND FEES	5,262.20	5,647.17	-384.97	-6.82%
4130 · SALE OF BOOKS	250.00	174.50	75.50	43.27%
4140 · SALE OF HEADSETS AND POSTCARDS	86.00	131.00	-45.00	-34.35%
4150 · LOST CARDS	0.00	18.65	-18.65	-100.0%
Total 4100 · LIBRARY CHARGES	5,598.20	5,971.32	-373.12	-6.25%
4200 · COPIER AND PRINTING CHARGES				
4210 · INTERNET PRINTING	339.20	424.45	-85.25	-20.09%
4220 · COLOR COPIER	3.20	6.80	-3.60	-52.94%
Total 4200 · COPIER AND PRINTING CHARGES	342.40	431.25	-88.85	-20.6%
4212 · Bequests	543.13	0.00	543.13	100.0%
4400 · INTEREST - INVESTMENTS	0.00	52.06	-52.06	-100.0%
4701 · EXPENSE REFUND CURRENT YEAR	0.00	76.80	-76.80	-100.0%
Total Income	6,483.73	6,736.43	-252.70	-3.75%
Expense				
5100 · SALARIES AND WAGES				
5101 · PROFESSIONAL - FULL TIME	96,516.17	94,900.77	1,615.40	1.7%
5102 · PROFESSIONAL - PART TIME	16,411.41	14,872.11	1,539.30	10.35%
5103 · NON PROFESSIONAL - FULL TIME	52,728.39	55,996.70	-3,268.31	-5.84%
5104 · NON PROFESSIONAL - PART TIME	38,756.37	38,256.28	500.09	1.31%
Total 5100 · SALARIES AND WAGES	204,412.34	204,025.86	386.48	0.19%
5200 · EMPLOYEE BENEFITS				
5202 · HEALTH INSURANCE	32,178.87	31,105.34	1,073.53	3.45%
5203 · SOCIAL SECURITY	15,408.32	15,382.45	25.87	0.17%
5205 · WORKERS' COMPENSATION	4,839.00	4,616.00	223.00	4.83%
5210 · MTA Tax	648.75	677.29	-28.54	-4.21%
Total 5200 · EMPLOYEE BENEFITS	53,074.94	51,781.08	1,293.86	2.5%
5300 · LIBRARY MATERIALS				
5301 · BOOKS - ADULT	12,985.85	12,466.20	519.65	4.17%
5302 · PERIODICALS - MICROFORM	0.00	8,683.65	-8,683.65	-100.0%
5303 · PERIODICALS - SUBSCRIPTIONS	294.72	190.25	104.47	54.91%
5305 · REFERENCE BOOKS/DATABASES	5,667.27	7,081.99	-1,414.72	-19.98%
5306 · VIDEO/DVD'S	7,768.45	4,614.17	3,154.28	68.36%
5307 · AUDIOBOOKS	4,269.26	4,764.73	-495.47	-10.4%
5309 · BOOKS - JUVENILE	5,468.76	2,554.06	2,914.70	114.12%
5310 · COMPACT DISKS	1,283.92	1,851.13	-567.21	-30.64%
5311 · ON-LINE SERVICES	0.00	8,832.00	-8,832.00	-100.0%

EMMA S. CLARK MEMORIAL LIBRARY
Monthly Two year Comparison
August 2014

	<u>Aug 14</u>	<u>Aug 13</u>	<u>\$ Change</u>	<u>% Change</u>
Total 5300 - LIBRARY MATERIALS	37,738.23	51,038.18	-13,299.95	-26.06%
5400 - LIBRARY OPERATIONS				
5401 - CIRC SYSTEM MAINTENANCE	0.00	3,000.00	-3,000.00	-100.0%
5402 - OFFICE SUPPLIES	2,440.35	2,937.66	-497.31	-16.93%
5403 - NEW EQUIPMENT/SOFTWARE	407.86	883.32	-475.46	-53.83%
5404 - EQUIPMENT/SOFTWARE MAINTENANCE	280.24	999.95	-719.71	-71.98%
5405 - SENIOR BUS	900.00	450.00	450.00	100.0%
5407 - PROGRAMS/MATERIALS	6,065.93	12,776.86	-6,710.93	-52.52%
5408 - COMPUTER SUPPLIES	159.00	0.00	159.00	100.0%
5410 - TELECOMMUNICATIONS	209.90	399.80	-189.90	-47.5%
5411 - PRINTING SUPPLIES	289.90	217.01	72.89	33.59%
Total 5400 - LIBRARY OPERATIONS	<u>10,753.18</u>	<u>21,664.60</u>	<u>-10,911.42</u>	<u>-50.37%</u>
5500 - BUILDING OPERATIONS				
5501 - UTILITIES	11,211.88	22,390.87	-11,178.99	-49.93%
5502 - TELEPHONE	558.07	582.30	-24.23	-4.16%
5503 - MAINTENANCE AND IMPROVEMENTS	4,890.73	2,855.00	2,035.73	71.3%
5505 - BUILDING INSURANCE	5,613.00	63,282.92	-57,669.92	-91.13%
5506 - SERVICE CONTRACTS	9,284.84	7,739.89	1,544.95	19.96%
5507 - CUSTODIAL SUPPLIES	1,201.96	1,602.49	-400.53	-24.99%
Total 5500 - BUILDING OPERATIONS	<u>32,760.48</u>	<u>98,453.47</u>	<u>-65,692.99</u>	<u>-66.73%</u>
5600 - ADMINISTRATIVE EXPENSES				
5601 - STAFF DEVELOPMENT	89.07	210.33	-121.26	-57.65%
5602 - POSTAGE	0.00	1,319.59	-1,319.59	-100.0%
5603 - PUBLICITY AND PRINTING	4,988.20	5,609.93	-621.73	-11.08%
5604 - PROFESSIONAL FEES	378.00	676.00	-298.00	-44.08%
5605 - DATA PROCESSING	1,043.24	1,010.52	32.72	3.24%
5606 - BUDGET VOTE	0.00	124.35	-124.35	-100.0%
5607 - MISCELLANEOUS	183.50	5.44	178.06	3,273.16%
5608 - BANK CHARGES	0.00	5.61	-5.61	-100.0%
Total 5600 - ADMINISTRATIVE EXPENSES	<u>6,682.01</u>	<u>8,961.77</u>	<u>-2,279.76</u>	<u>-25.44%</u>
Total Expense	<u>345,421.18</u>	<u>435,924.96</u>	<u>-90,503.78</u>	<u>-20.76%</u>
Net Income	<u><u>-338,937.45</u></u>	<u><u>-429,188.53</u></u>	<u><u>90,251.08</u></u>	<u><u>21.03%</u></u>

EMMA S. CLARK MEMORIAL LIBRARY
Statement of Cash Flows
January through August 2014

	<u>Jan - Aug 14</u>
OPERATING ACTIVITIES	
Net Income	1,975,298.21
Adjustments to reconcile Net Income to net cash provided by operations:	
1225 - CERTIFICATE OF DEPOSIT	-999,838.35
1500 - OTHER RECEIVABLES	500.00
2010 - ACCOUNTS PAYABLE - AUDIT	-146,444.35
2500 - AFLAC	-349.81
2550 - NYS Arrears/Loan	130.22
2570 - NYSRS	-858.24
2700 - Payroll Outstanding Checks	-5,840.08
Net cash provided by Operating Activities	<u>822,597.60</u>
 Net cash increase for period	 822,597.60
 Cash at beginning of period	 <u>510,811.60</u>
Cash at end of period	<u><u>1,333,409.20</u></u>

EMMA S. CLARK MEMORIAL LIBRARY

Statement of Financial Income & Expense Two Year Comparison

January through August 2014

	<u>Jan - Aug 14</u>	<u>Jan - Aug 13</u>	<u>\$ Change</u>	<u>% Change</u>
Income				
4000 · REAL PROPERTY TAXES	5,106,984.70	5,007,951.29	99,033.41	1.98%
4002 · NYS Aid	7,905.00	8,099.00	-194.00	-2.4%
4100 · LIBRARY CHARGES				
4110 · FINES AND FEES	43,420.30	46,757.02	-3,336.72	-7.14%
4120 · DAMAGED AND LOST BOOKS	0.00	1.10	-1.10	-100.0%
4130 · SALE OF BOOKS	2,117.26	1,704.98	412.28	24.18%
4140 · SALE OF HEADSETS AND POSTCARDS	661.00	687.00	-26.00	-3.79%
4150 · LOST CARDS	0.00	523.29	-523.29	-100.0%
Total 4100 · LIBRARY CHARGES	46,198.56	49,673.39	-3,474.83	-7.0%
4200 · COPIER AND PRINTING CHARGES				
4210 · INTERNET PRINTING	3,309.15	4,051.62	-742.47	-18.33%
4220 · COLOR COPIER	7.20	67.60	-60.40	-89.35%
Total 4200 · COPIER AND PRINTING CHARGES	3,316.35	4,119.22	-802.87	-19.49%
4212 · Bequests	843.13	0.00	843.13	100.0%
4300 · IDA PILOT	12,751.32	10,306.60	2,444.72	23.72%
4400 · INTEREST - INVESTMENTS	2,852.16	2,657.95	194.21	7.31%
4450 · INTEREST - TAXES	0.00	243.83	-243.83	-100.0%
4600 · LOCAL LIBRARIES SERVICE AID	1,259.10	1,200.00	59.10	4.93%
4700 · REFUND OF PRIOR YEARS EXPENSE	8,205.70	7,669.35	536.35	6.99%
4701 · EXPENSE REFUND CURRENT YEAR	1,232.72	105.71	1,127.01	1,066.13%
Total Income	5,191,548.74	5,092,026.34	99,522.40	1.95%
Expense				
5100 · SALARIES AND WAGES				
5101 · PROFESSIONAL - FULL TIME	816,693.88	824,367.43	-7,673.55	-0.93%
5102 · PROFESSIONAL - PART TIME	133,019.43	113,411.39	19,608.04	17.29%
5103 · NON PROFESSIONAL - FULL TIME	458,188.64	473,740.38	-15,551.74	-3.28%
5104 · NON PROFESSIONAL - PART TIME	302,524.29	295,227.91	7,296.38	2.47%
Total 5100 · SALARIES AND WAGES	1,710,426.24	1,706,747.11	3,679.13	0.22%
5200 · EMPLOYEE BENEFITS				
5202 · HEALTH INSURANCE	253,329.63	234,774.52	18,555.11	7.9%
5203 · SOCIAL SECURITY	127,590.51	127,228.44	362.07	0.29%
5205 · WORKERS' COMPENSATION	14,018.00	13,064.00	954.00	7.3%
5206 · DISABILITY	2,997.20	4,360.10	-1,362.90	-31.26%
5210 · MTA Tax	5,393.08	5,639.52	-246.44	-4.37%
Total 5200 · EMPLOYEE BENEFITS	403,328.42	385,066.58	18,261.84	4.74%
5300 · LIBRARY MATERIALS				
5301 · BOOKS - ADULT	116,960.48	114,573.23	2,387.25	2.08%
5302 · PERIODICALS - MICROFORM	800.00	9,162.01	-8,362.01	-91.27%

EMMA S. CLARK MEMORIAL LIBRARY

Statement of Financial Income & Expense Two Year Comparison

January through August 2014

	<u>Jan - Aug 14</u>	<u>Jan - Aug 13</u>	<u>\$ Change</u>	<u>% Change</u>
5303 · PERIODICALS - SUBSCRIPTIONS	2,741.18	2,390.54	350.64	14.67%
5305 · REFERENCE BOOKS/DATABASES	41,652.05	40,942.11	709.94	1.73%
5306 · VIDEO/DVD'S	38,727.60	47,794.98	-9,067.38	-18.97%
5307 · AUDIOBOOKS	26,224.47	24,728.66	1,495.81	6.05%
5308 · CD ROMS	0.00	476.20	-476.20	-100.0%
5309 · BOOKS - JUVENILE	33,202.98	40,755.37	-7,552.39	-18.53%
5310 · COMPACT DISKS	11,473.26	12,660.64	-1,187.38	-9.38%
5311 · ON-LINE SERVICES	68,125.66	43,243.00	24,882.66	57.54%
Total 5300 · LIBRARY MATERIALS	<u>339,907.68</u>	<u>336,726.74</u>	<u>3,180.94</u>	<u>0.95%</u>
5400 · LIBRARY OPERATIONS				
5401 · CIRC SYSTEM MAINTENANCE	49,400.00	44,568.50	4,831.50	10.84%
5402 · OFFICE SUPPLIES	12,100.43	14,321.82	-2,221.39	-15.51%
5403 · NEW EQUIPMENT/SOFTWARE	24,863.15	20,177.86	4,685.29	23.22%
5404 · EQUIPMENT/SOFTWARE MAINTENANCE	5,594.49	6,310.68	-716.19	-11.35%
5405 · SENIOR BUS	6,725.00	6,817.00	-92.00	-1.35%
5407 · PROGRAMS/MATERIALS	47,591.19	42,698.20	4,892.99	11.46%
5408 · COMPUTER SUPPLIES	9,332.89	5,234.87	4,098.02	78.28%
5409 · SCLS/LILRC FEES	70,067.00	68,596.00	1,471.00	2.14%
5410 · TELECOMMUNICATIONS	1,889.10	1,789.10	100.00	5.59%
5411 · PRINTING SUPPLIES	3,127.81	1,086.71	2,041.10	187.82%
Total 5400 · LIBRARY OPERATIONS	<u>230,691.06</u>	<u>211,600.74</u>	<u>19,090.32</u>	<u>9.02%</u>
5500 · BUILDING OPERATIONS				
5501 · UTILITIES	73,660.29	80,600.56	-6,940.27	-8.61%
5502 · TELEPHONE	10,330.73	4,479.66	5,851.07	130.61%
5503 · MAINTENANCE AND IMPROVEMENTS	43,427.08	13,770.72	29,656.36	215.36%
5505 · BUILDING INSURANCE	5,613.00	63,282.92	-57,669.92	-91.13%
5506 · SERVICE CONTRACTS	78,485.03	95,888.72	-17,403.69	-18.15%
5507 · CUSTODIAL SUPPLIES	5,453.75	6,974.97	-1,521.22	-21.81%
Total 5500 · BUILDING OPERATIONS	<u>216,969.88</u>	<u>264,997.55</u>	<u>-48,027.67</u>	<u>-18.12%</u>
5600 · ADMINISTRATIVE EXPENSES				
5601 · STAFF DEVELOPMENT	5,872.56	4,972.60	899.96	18.1%
5602 · POSTAGE	12,283.38	9,456.22	2,827.16	29.9%
5603 · PUBLICITY AND PRINTING	19,430.31	17,607.56	1,822.75	10.35%
5604 · PROFESSIONAL FEES	12,496.00	12,511.00	-15.00	-0.12%
5605 · DATA PROCESSING	9,398.18	8,058.66	1,339.52	16.62%
5606 · BUDGET VOTE	217.45	6,211.95	-5,994.50	-96.5%
5607 · MISCELLANEOUS	1,764.77	1,056.96	707.81	66.97%
5608 · BANK CHARGES	174.60	222.47	-47.87	-21.52%
Total 5600 · ADMINISTRATIVE EXPENSES	<u>61,637.25</u>	<u>60,097.42</u>	<u>1,539.83</u>	<u>2.56%</u>
5700 · DEBT SERVICE				

EMMA S. CLARK MEMORIAL LIBRARY

Statement of Financial Income & Expense Two Year Comparison

January through August 2014

	<u>Jan - Aug 14</u>	<u>Jan - Aug 13</u>	<u>\$ Change</u>	<u>% Change</u>
5701 · MAIN BUILDING - PRINCIPAL	225,000.00	215,000.00	10,000.00	4.65%
5702 · MAIN BUILDING - INTEREST	28,290.00	33,073.75	-4,783.75	-14.46%
5706 · BOND ADMIN FEES	0.00	2,100.00	-2,100.00	-100.0%
Total 5700 · DEBT SERVICE	<u>253,290.00</u>	<u>250,173.75</u>	<u>3,116.25</u>	<u>1.25%</u>
Total Expense	<u>3,216,250.53</u>	<u>3,215,409.89</u>	<u>840.64</u>	<u>0.03%</u>
Net Income	<u>1,975,298.21</u>	<u>1,876,616.45</u>	<u>98,681.76</u>	<u>5.26%</u>

EMMA S. CLARK MEMORIAL LIBRARY

Statement of Financial Income & Expense Two Year Comparison

January through August 2014

	<u>Jan - Aug 14</u>	<u>Jan - Aug 13</u>	<u>\$ Change</u>	<u>% Change</u>
Income				
4000 · REAL PROPERTY TAXES	5,106,984.70	5,007,951.29	99,033.41	1.98%
4002 · NYS Aid	7,905.00	8,099.00	-194.00	-2.4%
4100 · LIBRARY CHARGES				
4110 · FINES AND FEES	43,420.30	46,757.02	-3,336.72	-7.14%
4120 · DAMAGED AND LOST BOOKS	0.00	1.10	-1.10	-100.0%
4130 · SALE OF BOOKS	2,117.26	1,704.98	412.28	24.18%
4140 · SALE OF HEADSETS AND POSTCARDS	661.00	687.00	-26.00	-3.79%
4150 · LOST CARDS	0.00	523.29	-523.29	-100.0%
Total 4100 · LIBRARY CHARGES	46,198.56	49,673.39	-3,474.83	-7.0%
4200 · COPIER AND PRINTING CHARGES				
4210 · INTERNET PRINTING	3,309.15	4,051.62	-742.47	-18.33%
4220 · COLOR COPIER	7.20	67.60	-60.40	-89.35%
Total 4200 · COPIER AND PRINTING CHARGES	3,316.35	4,119.22	-802.87	-19.49%
4212 · Bequests	843.13	0.00	843.13	100.0%
4300 · IDA PILOT	12,751.32	10,306.60	2,444.72	23.72%
4400 · INTEREST - INVESTMENTS	2,852.16	2,657.95	194.21	7.31%
4450 · INTEREST - TAXES	0.00	243.83	-243.83	-100.0%
4600 · LOCAL LIBRARIES SERVICE AID	1,259.10	1,200.00	59.10	4.93%
4700 · REFUND OF PRIOR YEARS EXPENSE	8,205.70	7,669.35	536.35	6.99%
4701 · EXPENSE REFUND CURRENT YEAR	1,232.72	105.71	1,127.01	1,066.13%
Total Income	5,191,548.74	5,092,026.34	99,522.40	1.95%
Expense				
5100 · SALARIES AND WAGES				
5101 · PROFESSIONAL - FULL TIME	816,693.88	824,367.43	-7,673.55	-0.93%
5102 · PROFESSIONAL - PART TIME	133,019.43	113,411.39	19,608.04	17.29%
5103 · NON PROFESSIONAL - FULL TIME	458,188.64	473,740.38	-15,551.74	-3.28%
5104 · NON PROFESSIONAL - PART TIME	302,524.29	295,227.91	7,296.38	2.47%
Total 5100 · SALARIES AND WAGES	1,710,426.24	1,706,747.11	3,679.13	0.22%
5200 · EMPLOYEE BENEFITS				
5202 · HEALTH INSURANCE	253,329.63	234,774.52	18,555.11	7.9%
5203 · SOCIAL SECURITY	127,590.51	127,228.44	362.07	0.29%
5205 · WORKERS' COMPENSATION	14,018.00	13,064.00	954.00	7.3%
5206 · DISABILITY	2,997.20	4,360.10	-1,362.90	-31.26%
5210 · MTA Tax	5,393.08	5,639.52	-246.44	-4.37%
Total 5200 · EMPLOYEE BENEFITS	403,328.42	385,066.58	18,261.84	4.74%
5300 · LIBRARY MATERIALS				
5301 · BOOKS - ADULT	116,960.48	114,573.23	2,387.25	2.08%
5302 · PERIODICALS - MICROFORM	800.00	9,162.01	-8,362.01	-91.27%

EMMA S. CLARK MEMORIAL LIBRARY

Statement of Financial Income & Expense Two Year Comparison

January through August 2014

	<u>Jan - Aug 14</u>	<u>Jan - Aug 13</u>	<u>\$ Change</u>	<u>% Change</u>
5303 · PERIODICALS - SUBSCRIPTIONS	2,741.18	2,390.54	350.64	14.67%
5305 · REFERENCE BOOKS/DATABASES	41,652.05	40,942.11	709.94	1.73%
5306 · VIDEO/DVD'S	38,727.60	47,794.98	-9,067.38	-18.97%
5307 · AUDIOBOOKS	26,224.47	24,728.66	1,495.81	6.05%
5308 · CD ROMS	0.00	476.20	-476.20	-100.0%
5309 · BOOKS - JUVENILE	33,202.98	40,755.37	-7,552.39	-18.53%
5310 · COMPACT DISKS	11,473.26	12,660.64	-1,187.38	-9.38%
5311 · ON-LINE SERVICES	68,125.66	43,243.00	24,882.66	57.54%
Total 5300 · LIBRARY MATERIALS	<u>339,907.68</u>	<u>336,726.74</u>	<u>3,180.94</u>	<u>0.95%</u>
5400 · LIBRARY OPERATIONS				
5401 · CIRC SYSTEM MAINTENANCE	49,400.00	44,568.50	4,831.50	10.84%
5402 · OFFICE SUPPLIES	12,100.43	14,321.82	-2,221.39	-15.51%
5403 · NEW EQUIPMENT/SOFTWARE	24,863.15	20,177.86	4,685.29	23.22%
5404 · EQUIPMENT/SOFTWARE MAINTENANCE	5,594.49	6,310.68	-716.19	-11.35%
5405 · SENIOR BUS	6,725.00	6,817.00	-92.00	-1.35%
5407 · PROGRAMS/MATERIALS	47,591.19	42,698.20	4,892.99	11.46%
5408 · COMPUTER SUPPLIES	9,332.89	5,234.87	4,098.02	78.28%
5409 · SCLS/LILRC FEES	70,067.00	68,596.00	1,471.00	2.14%
5410 · TELECOMMUNICATIONS	1,889.10	1,789.10	100.00	5.59%
5411 · PRINTING SUPPLIES	3,127.81	1,086.71	2,041.10	187.82%
Total 5400 · LIBRARY OPERATIONS	<u>230,691.06</u>	<u>211,600.74</u>	<u>19,090.32</u>	<u>9.02%</u>
5500 · BUILDING OPERATIONS				
5501 · UTILITIES	73,660.29	80,600.56	-6,940.27	-8.61%
5502 · TELEPHONE	10,330.73	4,479.66	5,851.07	130.61%
5503 · MAINTENANCE AND IMPROVEMENTS	43,427.08	13,770.72	29,656.36	215.36%
5505 · BUILDING INSURANCE	5,613.00	63,282.92	-57,669.92	-91.13%
5506 · SERVICE CONTRACTS	78,485.03	95,888.72	-17,403.69	-18.15%
5507 · CUSTODIAL SUPPLIES	5,453.75	6,974.97	-1,521.22	-21.81%
Total 5500 · BUILDING OPERATIONS	<u>216,969.88</u>	<u>264,997.55</u>	<u>-48,027.67</u>	<u>-18.12%</u>
5600 · ADMINISTRATIVE EXPENSES				
5601 · STAFF DEVELOPMENT	5,872.56	4,972.60	899.96	18.1%
5602 · POSTAGE	12,283.38	9,456.22	2,827.16	29.9%
5603 · PUBLICITY AND PRINTING	19,430.31	17,607.56	1,822.75	10.35%
5604 · PROFESSIONAL FEES	12,496.00	12,511.00	-15.00	-0.12%
5605 · DATA PROCESSING	9,398.18	8,058.66	1,339.52	16.62%
5606 · BUDGET VOTE	217.45	6,211.95	-5,994.50	-96.5%
5607 · MISCELLANEOUS	1,764.77	1,056.96	707.81	66.97%
5608 · BANK CHARGES	174.60	222.47	-47.87	-21.52%
Total 5600 · ADMINISTRATIVE EXPENSES	<u>61,637.25</u>	<u>60,097.42</u>	<u>1,539.83</u>	<u>2.56%</u>
5700 · DEBT SERVICE				

EMMA S. CLARK MEMORIAL LIBRARY

Statement of Financial Income & Expense Two Year Comparison

January through August 2014

	<u>Jan - Aug 14</u>	<u>Jan - Aug 13</u>	<u>\$ Change</u>	<u>% Change</u>
5701 · MAIN BUILDING - PRINCIPAL	225,000.00	215,000.00	10,000.00	4.65%
5702 · MAIN BUILDING - INTEREST	28,290.00	33,073.75	-4,783.75	-14.46%
5706 · BOND ADMIN FEES	0.00	2,100.00	-2,100.00	-100.0%
Total 5700 · DEBT SERVICE	<u>253,290.00</u>	<u>250,173.75</u>	<u>3,116.25</u>	<u>1.25%</u>
Total Expense	<u>3,216,250.53</u>	<u>3,215,409.89</u>	<u>840.64</u>	<u>0.03%</u>
Net Income	<u>1,975,298.21</u>	<u>1,876,616.45</u>	<u>98,681.76</u>	<u>5.26%</u>

2014 INVESTED FUNDS						
<u>TYPE</u>	<u>DATED</u>	<u>MATURITY</u>	<u>BANK</u>	<u>AMOUNT</u>	<u>RATE</u>	
CD	6/14/2014	12/14/2014	SCNB CAPITAL	\$754,700.69	0.15%	
CD	3/26/2014	9/26/2014	SCNB CAPITAL	\$340,113.81	0.20%	
CD	6/6/2014	12/6/2014	SCNB	\$750,000.00	0.15%	
CD	6/10/2014	12/10/2014	SCNB	\$750,000.00	0.15%	
CD	6/24/2014	9/24/2014	SCNB	\$750,000.00	0.15%	
			<u>SAVINGS ACCOUNT</u>			
third party collateral - transfer account			SCNB	\$1,536,837.78	0.25%	
			<u>ENDOWMENT ACCOUNTS</u>			
DWS SCUDDER				\$0.00		
MONEY MARKET			CAPITAL ONE	\$2,519.51		
HELEN SHACK MEMORIAL			CAPITAL ONE	\$16,099.44		
FIDELITY INVESTMENTS				\$0.00		
JEFFERSON RESOURCES			Previous month	\$1,150,091.57		
Bal as of Jan 1, 2012 \$819,759.65			Current month	\$1,188,834.07		
9/3/2014						

**EMMA S. CLARK MEMORIAL LIBRARY
CIRCULATION STATISTICS COMPARISON DATA**

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
JAN	60,854	61,893	60,741	64,024	64,487	65,746	67,580	66,313	69,255	69,486	62,217
FEB	59,598	59,997	59,476	58,789	61,197	61,837	64,679	62,782	68,311	62,662	60,481
MAR	63,267	65,263	64,967	64,517	67,456	69,974	71,631	68,889	70,494	69,696	65,624
APR	57,215	60,153	59,176	59,488	59,241	61,953	62,350	64,282	65,403	61,719	59,704
MAY	54,040	57,266	59,564	56,459	61,020	63,255	60,055	59,542	63,333	61,285	58,607
JUNE	60,100	62,765	65,116	62,806	63,598	69,276	67,660	67,862	70,665	69,647	60,594
JULY	72,587	70,407	74,078	73,366	80,528	80,644	80,340	79,495	82,783	82,372	75,941
AUG	64,357	66,246	68,072	66,683	64,025	73,035	75,023	77,952	73,948	72,434	67,679
SEP	54,682	55,059	58,051	58,117	62,982	62,829	63,160	65,632	63,063	60,512	
OCT	57,127	62,411	59,911	60,749	61,080	64,080	63,257	67,373	58,993	60,662	
NOV	57,362	57,009	57,672	60,348	59,570	63,163	60,071	62,413	59,622	59,979	
DEC	50,419	53,821	53,815	55,475	55,559	58,520	57,067	63,510	62,536	60,344	
TOTAL	711,608	732,290	740,639	740,821	760,743	794,312	792,873	806,045	808,406	790,798	
% CHG.		2.9%	1.1%	0.0%	2.7%	4.4%	-0.2%	1.7%	0.3%	-2.2%	

PATRON REGISTRATIONS AUGUST

	2013	2014
JUV	61	85
ADULT	178	263
DIRECT ACCESS	26	35

TOTAL BORROWERS: 31,719

EMMA S CLARK MEMORIAL LIBRARY CIRCULATION STATISTICS 2014																	
MATERIALS	HOLDINGS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	% CIRC	%COLL	YR/TOTAL	MATERIALS
A FICTION	18,587	1,530	1,509	1,521	1,450	1,597	1,785	2,255	2,150	0	0	0	0	2.90%	7.34%	13,797	A FICTION
A LARGE PRINT	2,929	309	186	166	318	169	221	241	392	0	0	0	0	0.42%	1.16%	2,002	A LARGE PRINT
MAGAZINES	2,214	893	889	821	827	816	802	887	819	0	0	0	0	1.42%	0.87%	6,754	MAGAZINES
MYSTERIES	6,373	565	556	582	580	574	612	705	742	0	0	0	0	1.03%	2.52%	4,916	MYSTERIES
A NON FICTION	74,427	5,480	5,243	5,971	5,391	4,969	4,971	5,587	5,411	0	0	0	0	9.06%	29.40%	43,023	A NON FICTION
A PAPERBACK	2,093	1,049	1,137	1,150	1,018	1,109	1,180	1,458	1,202	0	0	0	0	1.96%	0.83%	9,303	A PAPERBACK
ART PRINTS	13	0	0	1	0	1	1	0	2	0	0	0	0	0.00%	0.01%	5	ART PRINTS
SCI FICTION	1,502	106	86	74	75	83	121	130	136	0	0	0	0	0.17%	0.59%	811	SCI FICTION
SHORT STORIES	898	45	43	43	39	52	45	46	50	0	0	0	0	0.08%	0.35%	363	SHORT STORIES
NEW BKS ON TAPE	439	684	618	709	704	737	665	643	624	0	0	0	0	1.13%	0.17%	5,384	NEW BKS ON TAPE
BOOKS ON TAPE	8,154	972	975	1,057	1,096	1,129	1,029	1,106	1,085	0	0	0	0	1.78%	3.22%	8,449	BOOKS ON TAPE
BOOK CLUB	372	108	80	142	94	99	110	138	179	0	0	0	0	0.20%	0.15%	950	BOOK CLUB
COMPACT DISCS	15,360	3,109	2,360	2,937	2,645	2,386	2,548	2,770	2,473	0	0	0	0	4.47%	6.07%	21,228	COMPACT DISCS
VHS/DVD	14,131	10,623	9,496	9,478	7,863	7,862	7,586	9,459	9,796	0	0	0	0	15.19%	5.58%	72,163	VHS/DVD
NEW EVID/DVD	1,279	4,118	4,002	4,440	4,280	4,147	4,144	4,529	4,392	0	0	0	0	7.17%	0.51%	34,052	NEW EVID/DVD
GRAPHIC NOVELS	358	32	36	43	31	48	77	60	29	0	0	0	0	0.07%	0.14%	356	GRAPHIC NOVELS
JAUDIO	829	182	190	197	152	199	172	281	259	0	0	0	0	0.34%	0.33%	1,632	JAUDIO
JMUSIC	1,570	278	233	286	230	239	290	310	244	0	0	0	0	0.44%	0.62%	2,110	JMUSIC
J ADVANCED (blue)	999	125	120	202	236	230	203	217	160	0	0	0	0	0.31%	0.39%	1,493	J ADVANCED (blue)
J BOARD BKS (brown)	430	237	248	289	297	283	285	323	308	0	0	0	0	0.48%	0.17%	2,270	J BOARD BKS (brown)
J CD ROMS	777	91	93	106	78	84	65	161	137	0	0	0	0	0.17%	0.31%	815	J CD ROMS
J EASY MYSTERY	235	60	35	82	35	18	70	125	81	0	0	0	0	0.11%	0.09%	506	J EASY MYSTERY
J EASY NON-FIC	7,783	1,176	1,293	1,635	1,420	1,244	1,265	1,692	1,284	0	0	0	0	2.32%	3.07%	11,009	J EASY NON-FIC
J FICTION	6,750	1,647	1,728	1,875	1,750	1,773	2,259	3,052	2,550	0	0	0	0	3.50%	2.67%	16,634	J FICTION
JNEW FIC	497	337	356	398	387	441	433	508	467	0	0	0	0	0.70%	0.20%	3,327	JNEW FIC
J BEG RDR (green)	3,283	1,692	1,947	2,158	1,729	1,804	2,446	3,960	2,370	0	0	0	0	3.81%	1.30%	18,106	J BEG RDR (green)
J HOLIDAY	1,942	282	225	316	244	50	66	170	375	0	0	0	0	0.36%	0.77%	1,728	J HOLIDAY
J LARGE PRINT	108	23	22	32	19	21	25	39	38	0	0	0	0	0.05%	0.04%	219	J LARGE PRINT
J MAGAZINES	457	52	54	90	62	72	58	68	21	0	0	0	0	0.10%	0.18%	477	J MAGAZINES
J MYSTERIES	2,473	269	307	321	317	474	582	772	603	0	0	0	0	0.77%	0.98%	3,645	J MYSTERIES
J NON-FIC	26,102	2,425	2,553	2,656	2,471	2,108	1,910	2,660	1,845	0	0	0	0	3.92%	10.31%	18,628	J NON-FIC
J NON-FIC VIDEO	1,042	187	197	272	192	167	144	198	113	0	0	0	0	0.31%	0.41%	1,470	J NON-FIC VIDEO
J PAPERBACKS	3,345	907	914	991	950	926	1,185	1,854	1,444	0	0	0	0	1.93%	1.32%	9,171	J PAPERBACKS
J PICTURE BKS	7,235	3,280	3,585	4,212	3,538	3,422	3,662	5,508	261	0	0	0	0	5.78%	2.86%	27,468	J PICTURE BKS
J PC	1,144	212	221	281	221	208	229	317	3,853	0	0	0	0	1.17%	0.45%	5,542	J PC
J 14-DAY REF	529	19	6	14	41	61	19	33	32	0	0	0	0	0.05%	0.21%	225	J 14-DAY REF
J SHORT STORY	293	33	31	40	50	44	52	54	53	0	0	0	0	0.08%	0.12%	357	J SHORT STORY
J SCI FICTION	557	60	76	65	91	101	156	167	99	0	0	0	0	0.17%	0.22%	815	J SCI FICTION
J VIDEO	5,783	4,601	4,758	5,070	4,626	4,307	4,209	6,671	5,525	0	0	0	0	8.37%	2.28%	39,767	J VIDEO
J ALPHANUM	186	73	61	87	82	90	78	98	82	0	0	0	0	0.14%	0.07%	651	J ALPHANUM
NEW FICTION	3,241	3,294	3,088	3,418	3,156	3,332	3,552	4,004	3,727	0	0	0	0	5.80%	1.28%	27,571	NEW FICTION
NEW NON-FIC	3,423	2,752	2,574	2,919	2,743	2,750	2,550	2,632	2,536	0	0	0	0	4.52%	1.35%	21,456	NEW NON-FIC
CHINESE LANGUAGE	893	86	113	93	105	109	108	77	78	0	0	0	0	0.16%	0.35%	769	CHINESE LANGUAGE
NEW LG PRINT	599	456	439	474	488	496	498	521	505	0	0	0	0	0.82%	0.24%	3,877	NEW LG PRINT
BOOK NOTES	505	12	13	28	25	10	16	25	17	0	0	0	0	0.03%	0.20%	146	BOOK NOTES
CLASSICS	547	136	103	121	118	130	157	175	125	0	0	0	0	0.22%	0.22%	1,065	CLASSICS
OVERSIZED BKS	1,521	37	23	32	17	24	21	38	43	0	0	0	0	0.05%	0.60%	235	OVERSIZED BKS
TEST MANUALS	1,166	324	275	317	387	410	291	317	357	0	0	0	0	0.56%	0.46%	2,678	TEST MANUALS
PAMPHLETS/VF	0	8	3	5	10	2	9	10	16	0	0	0	0	0.01%	0.00%	63	PAMPHLETS/VF
YA FICTION	3,594	716	807	731	687	644	876	1,097	884	0	0	0	0	1.36%	1.42%	6,442	YA FICTION
YAPB/TEEN	4,263	779	975	830	855	766	943	1,500	1,258	0	0	0	0	1.66%	1.68%	7,906	YAPB/TEEN
A REF	6,502	0	0	0	0	0	0	0	0	0	0	0	0	0.00%	2.57%	0	A REF
J REF	2,547	0	0	0	0	0	0	0	0	0	0	0	0	0.00%	1.01%	0	J REF
OTHER	0	0	0	0	0	3	0	0	0	0	0	0	0	0.00%	0.00%	3	OTHER
LANG LEARNING	545	117	86	94	76	106	109	102	92	0	0	0	0	0.16%	0.22%	782	LANG LEARNING
LITERACY CENTER	253	10	22	22	2	3	10	12	15	0	0	0	0	0.61%	0.10%	96	LITERACY CENTER
INTERLIBRARY LOAN	0	1,303	1,241	1,338	1,384	1,304	1,175	1,271	1,277	0	0	0	0	2.17%	0.00%	10,293	INTERLIBRARY LOAN
NOOK CLR/CIRCDISK	4	9	13	6	12	8	11	11	14	0	0	0	0	0.02%	0.00%	84	NOOK CLR/CIRCDISK
LOCAL FOCUS	56	3	5	6	4	3	6	2	3	0	0	0	0	0.01%	0.02%	32	LOCAL FOCUS
INNOVATIVE TOTAL	253,137	57,913	56,249	61,244	55,698	54,244	56,092	71,046	62,633	0	0	0	0			475,119	TOTAL

EMMA S CLARK MEMORIAL LIBRARY MONTHLY STATISTICS FOR 2014																	
MATERIALS	HOLDINGS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	% CIRC	%COLL	YTD/TOTAL	MATERIALS
YA FIC PRINT	7,857	1,495	1,782	1,561	1,542	1,410	1,819	2,597	2,142	0	0	0	0	0.00%	3.10%	14,348	YA FIC PRINT
A FIC PRINT	39,726	9,838	9,411	9,906	9,594	9,824	10,353	11,904	11,352	0	0	0	0	0.00%	15.70%	82,182	A FIC PRINT
A NON FIC PRINT	88,690	8,709	8,266	9,387	8,680	8,277	7,976	8,698	8,473	0	0	0	0	0.00%	35.04%	68,466	A NON FIC PRINT
A VIDEO/DVD	15,410	14,741	13,498	13,918	12,143	12,009	11,730	13,988	14,188	0	0	0	0	0.00%	6.09%	106,215	A VIDEO/DVD
AUDIO	24,498	4,882	4,039	4,797	4,521	4,358	4,351	4,621	4,274	0	0	0	0	0.00%	9.68%	35,843	A AUDIO
ADULT TOTAL	176,181	39,665	36,996	39,569	36,480	35,878	36,229	41,808	40,429	0	0	0	0	0.00%	69.62%	307,054	ADULT TOTAL
J FIC PRINT	28,790	9,077	9,709	11,158	9,787	9,749	11,560	16,915	8,912	0	0	0	0	0.00%	11.38%	86,867	J FIC PRINT
J NON FIC PRINT	38,105	3,832	4,073	4,586	4,153	3,621	3,423	4,702	7,014	0	0	0	0	0.00%	15.06%	35,404	J NON FIC PRINT
J VIDEO/DVD	6,825	4,788	4,955	5,342	4,818	4,474	4,353	6,869	5,638	0	0	0	0	0.00%	2.70%	41,237	J VIDEO/DVD
J AUDIO	2,399	460	423	483	382	438	462	591	503	0	0	0	0	0.00%	0.95%	3,742	J AUDIO
J CD ROMS	777	91	93	106	78	84	65	161	137	0	0	0	0	0.00%	0.31%	815	J CD ROMS
JUV TOTAL	76,896	18,248	19,253	21,675	19,218	18,366	19,863	29,238	22,204	0	0	0	0	0.00%	30.38%	168,065	JUV TOTAL
INNOVATIVE TTL	253,077	57,913	56,249	61,244	55,698	54,244	56,092	71,046	62,633					0.00%	100.00%	475,119	INNOVATIVE TTL
SUFFOLKWAVE	0	3426	3316	3463	3255	3472	3471	4148	4148							28,699	SUFFOLKWAVE
POOL BOOKS	0	59	80	20	17	40	18	20	92							346	POOL BOOKS
JUV TUMBLE BKS	0	48	116	126	69	145	239	44	25							812	JUV TUMBLE BKS
KINDLES FOR KIDS	0	3	7	4	3	3	3	16	6							45	KINDLES FOR KIDS
FREEGAL	0	735	672	714	598	652	599	563	645							5,178	FREEGAL
MUSEUM PASSES	0	33	41	53	64	51	57	104	130							533	MUSEUM PASSES
ZINIO	0	0	0	0	0	0	115	607	492							1,214	ZINIO
TOTAL CIRCS	253,077	62,217	60,481	65,624	59,704	58,607	60,594	75,941	67,679	0	0	0	0			511,946	TOTAL CIRCS
TOTAL CIRCULATION INCLUDES: INNOVATIVE, SUFFOLKWAVE, SCLS POOL BOOKS, JUV TUMBLE BOOKS, KINDLES FOR KIDS, FREEGAL, NOOK COLOR, MUSEUM PASSES																	

GATE COUNT TOTALS

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
January	33,846	32,092	28,760	28,371	28,949	31,543	31,529	28,399	29,760	27,028	26,563	26,552	21,610
February	32,477	28,487^^	30,313	28,874	27,604	26,442	28,038	27,464	27,062	26,818	27,170	22,047	19,544
March	36,097	33,623	34,588	32,174	31,998	32,493	31,892	31,975	31,855	30,405	28,400	26,509	26,998
April	34,367	32,865	31,217	31,116	29,802	28,685	29,599	32,264	29,126	27,232	27,317	25,156	23,976
May	32,605	33,385	30,334	29,051	29,636	28,385	29,865	29,504	28,487	26,078	25,718	25,257	24,662
June	35,402	34,830	33,047	31,603	31,946	31,985	30,072	31,803	31,653	30,861	29,818	28,597	24,426
July	41,855	42,265	40,506	36,034	28,282	36,229	39,491	39,842	38,453	35,699	29,595	34,056	33,931
August	36,046	34,642	35,173	33,979	38,843	33,194	32,510	32,563	37,109	33,130	31,368	31,713	30,103
September	31,890	32,503	29,241	27,707	28,134	28,460	32,172	30,049	29,609	28,115	25,786	24,364	
October	32,405	32,357	31,534	30,785	29,821	30,026	29,737	29,873	29,942	27,856	23,211	25,553	
November	31,439	29,237	29,406	27,701	27,752	28,568	27,713	26,800	27,621	25,860	23,298	23,840	
December	26,551	24,945	26,021	25,942	24,919	25,443	26,214	26,122	24,469	24,862	23,001	21,294	
Total	404,980	391,231	380,140	363,336	359,692	361,453	368,832	366,658	365,146	343,944	321,245	314,938	

Emma S. Clark Memorial Library
 Statistics: 2012 - 2014

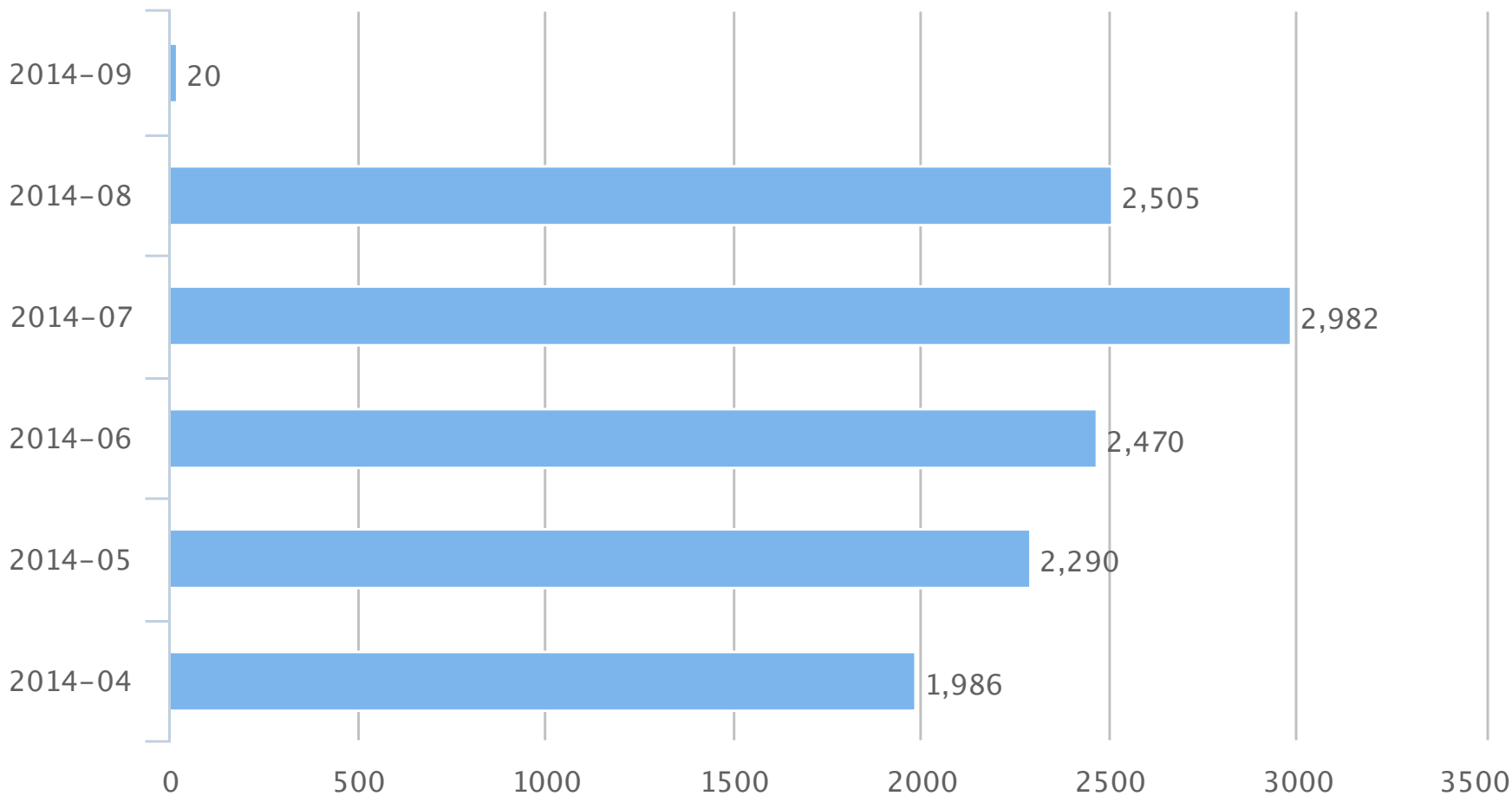
Library Website (No. of Visits)

	2012	2013	2014
JANUARY	16,057	17,320	21,190
FEBRUARY	14,008	16,297	19,649
MARCH	14,092	15,423	20,419
APRIL	14,186	14,609	19,157
MAY	13,569	15,089	19,178
JUNE	14,048	14,580	20,294
JULY	14,911	19,125	25,809
AUGUST	14,533	24,316	21,170
SEPTEMBER	15,753	21,682	
OCTOBER	15,071	20,711	
NOVEMBER	12,984	19,618	
DECEMBER	14,678	19,640	
Total	173,892	218,410	

EmmaPAC Searches (No. of Searches)

	2012	2013	2014
JANUARY	105,246	102,585	92,733
FEBRUARY	93,377	84,049	89,507
MARCH	97,098	91,552	94,626
APRIL	91,288	87,044	87,342
MAY	88,869	86,040	81,509
JUNE	94,584	87,381	89,823
JULY	95,093	92,939	92,764
AUGUST	91,705	90,494	83,227
SEPTEMBER	84,437	82,570	
OCTOBER	74,222	84,049	
NOVEMBER	64,730	80,767	
DECEMBER	80,763	81,861	
Total	1,061,412	1,051,331	

Total WiFi Sessions by Month



Community Room Total Usage for July 2014

Bridge Club
Long Island Storytelling Network
PIPA Chinese Reading Club
Three Village Historical Society Rhodes Committee

Community Room Total Usage for August 2014

AARP Smart Driver-Bridge Club
Long Island Storytelling Network
Meals on Wheels
New York State Retirement
Suffolk Orchid Society
Three Village Historical Society Board Meeting
Toastmasters International



A LIFESTYLE FOR A LIFETIME

August 30, 2014

Mr. Ted Gutmann, Library Director
Emma S. Clark Memorial Library
120 Main Street
Setauket, NY 11733

Dear Mr. Gutmann,

On behalf of the residents of Jefferson's Ferry, I am writing to thank you, the Library Board and your staff for the many fine services offered to us by the Emma Clark Library. They have greatly enriched the lives of our residents, and we want you to know how much we appreciate our association with the Library and all that you do for us.

We have found the programs you share with us, the most recent being the demonstration of the 3D Printer, stimulating, informative and extremely enjoyable. The delivery system of books as well as the easy arrangement for applying for library cards and talking books have made it possible for many of our residents, who are unable to physically get to the library, to avail themselves of library services. Added to these are the books you have donated to us and last but not least there are those remarkable young teen technical tutors that the Library has brought to us. They not only know and teach their subject well, but they have brought warmth and spirit to a group of seniors, whose opportunities for being with young people are somewhat limited. All who have had contact with them have valued their patience and their ability to pace their teachings in keeping with the difficulty that many of us face in entering the world of technology. Their skills attest to the valuable training and support they receive from the Library staff.

We are very fortunate to have such an excellent library in this community, one with such a dedicated and skilled director, such a devoted and competent staff and a Board that supports an outreach community program such as you have provided us with.

Sincerely,

A handwritten signature in black ink that reads "Joyce Edward".

Joyce Edward, Corresponding Secretary.