



## Emma S. Clark Memorial Library

120 Main Street  
Setauket, NY 11733-2868  
631.941.4080

[www.emmaclark.org](http://www.emmaclark.org)

*"The Heart of the Three Village Community"*

### **Designated Spaces Policy**

The Library reserves the right to limit access to and use of designated spaces designed for specific audiences or purposes. Limited use/access areas include the Children's Room, the Teen Room, and the Quiet Study Room. The Director is authorized to develop and promulgate guidelines pertaining to the utilization of designated spaces within the Library and to amend such from time to time as deemed appropriate. All such designated spaces policies are to be displayed within the designated premises.

#### **Children's Room**

Use of the Children's Room is reserved for children (birth through 8th grade), their parents, caregivers, guardians, adults who work with or on behalf of children, and those receiving special permission by authorized staff.

#### **Quiet Study**

Use of the Quiet Study Room is reserved for individual patrons who require a distraction-free workspace. Use will be permitted as long as patrons refrain from talking, eating, conducting group study, using electronic equipment or other excessive noises.

#### **Teen Room**

Use of the Teen Room is reserved for young teens (5th through 8th grade), young adults (8th through 12th grade), those who accompany them and those receiving special permission from authorized staff.

*Adopted 11/28/2018 by the Board of Trustees of the Emma S. Clark Memorial Library*