

EMMA S CLARK MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
APRIL 17, 2019

A regular meeting of the Board of Trustees of the Emma S Clark Memorial Library Association was called to order at 7:30 pm by Orlando Maione, Board President. The following trustees of the Board, consisting of a quorum were present: Deborah Blair, Vice President; Carol Leister, Secretary; David Douglas, Linda Josephs, Anthony Parlatore, Richard Russell, and Suzanne Shane. Also present was Ted Gutmann, Library Director. Absent with excuse: Christopher Fletcher, Treasurer.

The Pledge of Allegiance was recited.

I. PERIOD OF PUBLIC EXPRESSION

No one from the public wished to speak

The meeting began with a presentation by librarian Nanette Feder on her Teen Services work here at the library.

II. MINUTES

Ms. Blair made a motion to accept the Minutes from March 20, 2019 as written, seconded by Ms. Josephs and passed unanimously.

III. PRESIDENT'S REPORT

Mr. Maione reported on the Helen Stein Shack Awards Program at which several trustees were present. The program was well attended by members of the Board of Education and elected officials. Mr. Maione made a suggestion to publicize this program in a national library publication.

IV. TREASURER'S REPORT AND APPROVAL OF WARRANTS

A motion was made to approve Warrant #1 and Warrant #2 by Ms. Leister, seconded by Ms. Josephs and passed unanimously.

V. DIRECTOR'S REPORT

The attached Directors Report was read and discussed. Mr. Gutmann announced the retirement of Audrey Hirschmann effective May 31st, 2019

VI. COMMITTEE REPORTS

Buildings and Grounds: Mr. Maione met with a roofing vendor regarding replacing the flat roof. It has been advised that the library perform a roof scan for dampness underneath the present roof due to possible water seepage. It will be necessary to meet with a solar consultant regarding the feasibility of solar panels.

Mr. Gutmann and Mr. Maione met with the architect to discuss possible locations for the café. A motion to authorize an amount not to exceed \$6000 from the Capital Fund for architectural sketches and layouts with dimensions was made by Mr. Russell, seconded by Mr. Parlatore and passed unanimously.

Personnel: No meeting, nothing to report

Investment: No meeting, nothing to report

VII. OLD BUSINESS

Nominating Committee: Ms. Leister reported that all current officers of the Library Board of Trustees wish to continue in their positions next year. The Nominating Committee will meet again and present their recommendations at the next meeting.

Security Guard Proposals: The Board reached consensus to not pursue the matter further at the present time.

Shelving Project: It was agreed to revisit the shelving project once the architect has provided the sketches and layouts for the Café Project.

VIII. NEW BUSINESS

A motion to set September 18, 2019, 10:00 am to 9:00 pm as the date for the 2020 Budget vote was made by Ms. Josephs, seconded by Ms. Shane and passed unanimously.

IX. ADJOURNMENT

A motion was made by Ms. Josephs to adjourn the meeting at 8:25 pm, seconded by Ms. Blair and passed unanimously.

Respectfully submitted,
Carol Leister, Secretary

Recorded by:
Aileen Clark