

EMMA S. CLARK MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
October 16, 2019
7:30 p.m.

A regular meeting of the Board of Trustees of the Emma S. Clark Memorial Library Association was called to order at 7:31 p.m. by Deborah Blair, Vice President. The following trustees of the Board, consisting of a quorum, were present: Carol Leister, Secretary; Linda Josephs, Anthony Parlatore, Suzanne Shane, and David Douglas. Also present was Ted Gutmann, Library Director.

Absent with excuse: Orlando Maione. Also absent: Richard Russell, Christopher Fletcher.

I. CALL TO ORDER

The Pledge of Allegiance was recited.

II. PERIOD OF PUBLIC EXPRESSION

No one from the public wished to speak.

III. MINUTES

Ms. Josephs made a motion to accept the minutes from the September 21, 2019 Board meeting, seconded by Ms. Leister and passed unanimously.

IV. PRESIDENT'S REPORT

No report.

V. TREASURER'S REPORT & APPROVAL OF WARRANTS

Ms. Josephs made a motion to approve the warrant as well as the Treasurer's Report as submitted in the Board packet, seconded by Ms. Leister and passed unanimously.

VI. DIRECTOR'S REPORT

The attached Director's report was read and discussed.

VII. COMMITTEE REPORTS

Buildings and Grounds: No report.

Personnel: No report.

Investment: No report.

VIII. OLD BUSINESS

Cafe Project - Ms. Shane made a motion to accept proposal for site survey from Pinnacle Land

Surveyors, LLP, for an amount not to exceed \$5,500.00, seconded by Mr. Parlatore and passed unanimously.

IX. NEW BUSINESS

None

X. ADJOURNMENT

At 7:42 p.m. Ms. Shane made a motion to adjourn the meeting, seconded by Ms. Leister and passed unanimously.

Respectfully submitted,
Carol Leister, Secretary

Recorded by: Robert Johnson