

EMMA S. CLARK MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING

June 2, 2020

7:30 p.m.

Remote meeting hosted as a Zoom Webinar

A special meeting of the Board of Trustees of the Emma S. Clark Memorial Library Association was called to order at 7:30 p.m. by Deborah Blair, President. The following trustees of the Board, consisting of a quorum, were also present: Christopher Fletcher, Vice President; Carol Leister, Treasurer; David Douglas, Secretary; Orlando Maione; Anthony Parlatore; Linda Josephs; Richard Russell; Suzanne Shane. Also present was Ted Gutmann, Library Director.

I. CALL TO ORDER

II. PERIOD OF PUBLIC EXPRESSION

No one wished to address the board.

Review of proposed Library Staged Reopening Time Line

Discussion and questions for Mr. Gutmann about his proposal for a staged reopening of the Library and proposed hours of operation. Mr. Maione made a motion to accept the proposed Library Staged Reopening Time Line as submitted, seconded by Mr. Parlatore and passed unanimously.

Review of proposed COVID-19 Reopening Safety Plan

Mr. Maione made a motion to accept the proposed COVID-19 Reopening Safety Plan as proposed, seconded by Ms. Shane and passed unanimously.

Employee Pay schedule

Mr. Parlatore made a motion, beginning June 8th the staff will revert back to being paid for their scheduled hours worked as determined by schedules set by their supervisors and/or library director. This applies to working in the building and remotely, seconded by Mr. Maione and passed unanimously.

Review of proposed revisions to Library Behavior Policy

Ms. Josephs made a motion to adopt proposed changes to the Library Behavior Policy but adding additional wording to include patrons and visitors to the library be defined as over age 2, seconded by Mr. Fletcher and passed unanimously.

Adjournment

At 8:09 p.m., Ms. Josephs made a motion to adjourn the meeting, seconded by Mr. Maione and passed unanimously.

Respectfully submitted,
David Douglas, Secretary

Recorded by: Robert Johnson