

EMMA S. CLARK MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING

August 19, 2020

7:30 p.m.

Remote meeting hosted as a Zoom webinar

MINUTES

A regular meeting of the Board of Trustees of the Emma S. Clark Memorial Library Association was called to order at 7:32 p.m. by Deborah Blair, Board President. The following trustees of the Board, consisting of a quorum, were also present: Christopher Fletcher, Vice President; Carol Leister, Treasurer; David Douglas, Secretary; Orlando Maione, Anthony Parlatore, Linda Josephs, Suzanne Shane and Richard Russell. Also present was Ted Gutmann, Library Director.

I. CALL TO ORDER

II. PERIOD OF PUBLIC EXPRESSION

No one in attendance.

III. MINUTES

Mr. Parlatore made a motion to accept the minutes from the regular Board meeting on July 15, 2020 seconded by Ms. Leister and passed unanimously.

IV. PRESIDENT'S REPORT

Ms. Blair gave a brief report and thanked the staff for their efforts in preparing and contributing to the monthly update reports.

V. TREASURER'S REPORT & APPROVAL OF WARRANTS

Ms. Leister gave a brief report stating that all of our bills are paid and everything is up to date.

Mr. Russell made a motion to approve treasurer's report and approval of the warrant seconded by Mr. Fletcher and passed unanimously.

VI. DIRECTOR'S REPORT

The attached Director's report was read and discussed.

VII. COMMITTEE REPORTS

Buildings and Grounds: Mr. Maione reported that he and Mr. Gutmann met with the architect to tie up some loose ends with regard to the architectural drawings for the café project. Brookhaven will require the Library to identify each handicapped parking space with its own sign. Architect John Cunniffe will come up with an attractive solution for the posts instead of

using simple metal posts. Vincent O'Leary Community Room bathroom renovation has begun, expected to take a couple of weeks.

Personnel: Ms. Shane reported that she will be contacting members of the committee to arrange for a meeting to discuss NYS-mandated changes to sick leave policy.

Investment: No report

VIII. OLD BUSINESS

Café Project – Covered under Building and Grounds Committee report.

IX. NEW BUSINESS

Adoption of application for 2020-2021 NYS Library Construction Grant

Mr. Maione made a motion to approve and adopt the application for the 2020-2021 NYS Library Construction Aid, seconded by Ms. Shane and passed unanimously.

X. ADJOURNMENT

Ms. Shane made a motion to adjourn at 7:52 pm, seconded by Mr. Maione and passed unanimously.

Respectfully submitted,
David Douglas, Secretary

Recorded by: Robert Johnson