

EMMA S. CLARK MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING

July 15, 2020

7:30 p.m.

Remote meeting hosted as a Zoom Webinar

MINUTES

A regular meeting of the Board of Trustees of the Emma S. Clark Memorial Library Association was called to order at 7:32 p.m. by Deborah Blair, Board President. The following trustees of the Board, consisting of a quorum, were also present: Christopher Fletcher, Vice President; Carol Leister, Treasurer; David Douglas, Secretary; Orlando Maione, Anthony Parlato, Linda Josephs, Suzanne Shane and Richard Russell. Also present was Ted Gutmann, Library Director.

I. CALL TO ORDER

II. PERIOD OF PUBLIC EXPRESSION

No one wished to speak.

III. MINUTES

Mr. Russell made a motion to accept the minutes from the regular Board meeting on June 17, 2020 as amended to include the four votes in favor of holding a public budget vote from Mr. Parlato, Ms. Josephs, Mr. Douglas and Ms. Blair that was not passed, seconded by Ms. Leister and passed unanimously. Board President, Deborah Blair added, for all future motions where all Board members are not in favor, a roll call is to be held and individual votes are to be recorded.

IV. PRESIDENT'S REPORT

Ms. Blair gave a brief report. Ms. Blair thanked the Library Director, Ted Gutmann for all of the hard work that he and the staff have put into the phased reopening process.

V. TREASURER'S REPORT & APPROVAL OF WARRANTS

Ms. Leister gave a brief report stating that all of our bills are paid and everything is up to date.

Mr. Parlato made a motion to approve the warrant as submitted, seconded by Mr. Russell and passed unanimously.

VI. DIRECTOR'S REPORT

The attached Director's report was read and discussed.

Lower Level Bathroom Renovation Project

Mr. Maione made a motion to approve the appropriation of \$41,000 from the Capital account for the purpose of the O'Leary Room bathroom renovation project, seconded by Mr. Parlato and passed unanimously.

VII. COMMITTEE REPORTS

Buildings and Grounds: Mr. Gutmann showed some 3D renderings of the Cafe project.

Personnel: No report.

Investment: Mr. Russell gave a brief report regarding the library's investments.

VIII. OLD BUSINESS

Cafe Project - Mr. Maione gave a brief report and follow-up on the Cafe project.

IX. NEW BUSINESS

Committee Memberships – It was determined that Ms. Blair shall serve only as Ex-officio member of all committees, and confirmed that Mr. Maione is a regular member of the Investment Committee.

X. ADJOURNMENT

Ms. Josephs made a motion to adjourn at 7:57 pm, seconded by Ms. Shane and passed unanimously.

Respectfully submitted,
David Douglas, Secretary

Recorded by: Robert Johnson