

EMMA S. CLARK MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
September 20, 2023
7:30 p.m.
Vincent R. O'Leary Community Room

MINUTES

I. Call to order

A regular meeting of the Board of Trustees of the Emma S. Clark Memorial Library Association was called to order at 7:31 p.m. by Christopher Fletcher, Board President. The following trustees of the Board, consisting of a quorum, were also present: Carol Leister, Vice President; David Douglas, Treasurer; Suzanne Shane, Secretary; Anthony Parlatore; Orlando Maione; Linda Josephs; Deborah Blair; Angeline Yeo-Judex.

Also present was Ted Gutmann, Library Director; Robert Johnson, Acting Recording Secretary.

The Pledge of Allegiance was recited.

II. Period for Public Expression

No one wished to speak.

III. Approval of Minutes of previous meeting

Mr. Maione made a motion to approve the minutes from the regular Board meeting held on August 16, 2023, seconded by Mr. Parlatore and passed unanimously.

IV. President's Report

Mr. Fletcher reported on the meeting at Emma Clark Library on September 19 with Assemblyman Ed Flood and local library directors and personnel. Also in attendance at the meeting were trustees Anthony Parlatore and Linda Josephs.

V. Treasurer's Report & Approval of Warrants

Mr. Douglas reported that all of our bills are paid and everything is up to date.

Ms. Blair made a motion to approve the warrant, seconded by Ms. Josephs and passed unanimously.

VI. Director's Report

The attached Director's report was read and discussed. Mr. Gutmann discussed banning a patron for 180 days for repeated violations of the Library Behavior Policy. Mr. Gutmann reported that the Library installed a hot water heater for the café area in compliance with requirements from county health department. He recognized Bob Johnson and Jim Krause for their efforts in traveling to Brooklyn to pick up the hot water heater which was in short supply.

VII. Committee Reports:

Buildings and Grounds: No meeting, no report.

Personnel: No meeting, no report.

Investment: The committee met with Michael Sceiford (Edward Jones) on September 14. No major changes to the Library's portfolio other than rolling over an expiring CD.

VIII. OLD BUSINESS

None.

IX. NEW BUSINESS

- Mr. Parlatore introduced the idea of exploring the possibility of offering tickets to Emma Clark patrons—similar to what we already do for museum passes—for Stony Brook University Division 1 athletics home games. The consensus of the board was that the idea should be pursued further. Mr. Maione suggested that if the program works out that a similar program for Staller Center events might be also be desirable, if possible.
- Mr. Parlatore also floated the idea of installing a plaque in the library listing past/current trustees and library directors. Mr. Gutmann will report back with a list of such individuals.

X. ADJOURNMENT

Ms. Josephs made a motion to adjourn at 8:02 p.m., seconded by Ms. Blair and passed unanimously.

Respectfully submitted,
Suzanne Shane., Secretary

Recorded by: Robert Johnson