

EMMA S. CLARK MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING

January 17, 2024

7:30 p.m.

Vincent R. O'Leary Community Room

UNAPPROVED MINUTES

I. Call to order

A regular meeting of the Board of Trustees of the Emma S. Clark Memorial Library Association was called to order at 7:31 p.m. by Carol Leister, Vice President. The following trustees of the Board, consisting of a quorum, were also present: David Douglas, Treasurer; Suzanne Shane, Secretary; Deborah Blair; Linda Josephs; Angeline Yeo-Judex; Anthony Parlatore. Absent with excuse: Christopher Fletcher, Orlando Maione. Also present was Ted Gutmann, Library Director; Robert Johnson, Acting Recording Secretary.

The Pledge of Allegiance was recited.

II. Period for Public Expression

Amy Solar-Greco, representing NYSUT, addressed the board offering her assistance in facilitating commencement of collective bargaining negotiations with the staff union.

III. Approval of Minutes of previous meetings

Mr. Parlatore made a motion to approve the minutes from the December 20, 2023 Regular Meeting of the Board of Trustees, seconded by Ms. Blair, and passed unanimously.

IV. President's Report

No report.

V. Treasurer's Report & Approval of Warrants

Mr. Douglas reported that all of our bills are paid and everything is up to date.

Ms. Josephs made a motion to approve the warrant, seconded by Ms. Blair and passed unanimously.

VI. Director's Report

Mr. Gutmann reported that the Library is in the process of adding several new items to its "Library of Things" collection. The Library will also be adding a "seed library" this spring; the packets will be housed in the drawers in our old physical card catalog which we will be taking out of storage for its renewed purpose. Mr. Gutmann reported that the Library has begun working with the independent external auditors for the annual audit. Mr. Gutmann reported that he will be traveling to Albany for the annual Library Advocacy event which takes place on

February 6th and 7th. Mr. Parlatore asked whether there were specific library advocacy initiatives that trustees should be aware of; Mr. Gutmann will follow up with an email to the trustees with a link to the New York Library Association's 2024 advocacy priorities.

VII. Committee Reports:

Buildings and Grounds: No meeting, no report.

Personnel: No meeting, no report.

Investment: No meeting, no report.

VIII. OLD BUSINESS

None.

IX. NEW BUSINESS

Mr. Douglas reported that he attended a recent "Coffee with Kevin" event that the Three Village Central School District held in the Library's Vincent R. O'Leary Community Room which was intended to give local residents the opportunity to meet with Kevin Scanlon, TVCSD Superintendent. Mr. Douglas shared his experience of witnessing inappropriate behavior by some attendees both during the event and also afterward. He was informed by certain members of the Library's staff who also witnessed the behavior that they would be filing a Patron Incident Report with the Library Director. Mr. Gutmann reported that he spoke with Dr. Scanlon the morning after the event, and both were in agreement that future sessions would be best hosted at a school district facility where district security guards are present, as opposed to being hosted at the Library.

X. ADJOURNMENT

Ms. Shane made a motion to adjourn at 7:41 p.m., seconded by Ms. Josephs and passed unanimously.

Respectfully submitted,
Suzanne Shane., Secretary

Recorded by: Robert Johnson