

**EMMA S. CLARK MEMORIAL LIBRARY
BOARD MEETING AGENDA
December 10, 2025
7:00 p.m.
Vincent R. O'Leary Community Room**

I. Call to Order

A regular meeting of the Board of Trustees of the Emma S. Clark Memorial Library Association was called to order at 7:01 p.m. by Anthony Parlatore, Board President. The following trustees of the Board, consisting of a quorum, were also present: Carol Leister, Vice President; Angeline Yeo-Judex, Secretary; Deborah Blair; Linda Josephs; Stephen Ingulli; Christopher Cash, and Tim Austin. Also present were, Brian Debus, Interim Library Director, and Robert Johnson, Acting Recording Secretary. Absent with Excuse: Suzanne Shane

The Pledge of Allegiance was recited.

II. Period for public expression

No one from the public wished to speak

III. Approval of Minutes of previous meeting

Ms. Josephs made a motion to approve the minutes from the November 19, 2025 meeting, seconded by Ms. Blair, and passed unanimously

IV. President's Report

Mr. Parlatore gave a brief report

V. Treasurer's Report & Approval of Warrants

All of our bills have been paid and everything is up to date. Ms. Blair made a motion to approve the treasurer's report and warrants, post meeting, seconded by Mr. Austin, and passed unanimously

VI. Director's Report

Interim Director, Brian Debus, gave a brief report

The Full Time Library Assistant position in the Teen and Tween Services Department has been filled. Ms. Josephs made a motion to approve the appointment of Kiera Stamm-Walsh as recommended by the Interim Director, seconded by Mr. Ingulli, and passed unanimously

VII. Committee reports:

Buildings and Grounds: no meeting, no report

Personnel: no meeting, no report

Investment: No meeting, no report

VIII. OLD BUSINESS

IX. NEW BUSINESS

- Director Stipend

Mr. Parlatore moved to amend the prior motion concerning the stipend for the incoming Director, directing that the matter be reviewed to determine the most appropriate method of disbursement and that a recommendation be reported back to the Board. The motion was seconded by Ms. Blair and passed unanimously.

X. EXECUTIVE SESSION

At 7:12 p.m., Ms. Blair made a motion to enter executive session, seconded by Ms. Leister, and passed unanimously

At 7:28 p.m., Ms. Josephs made a motion to exit executive session and return to open session, seconded by Ms. Yeo-Judex, and passed unanimously

X. ADJOURNMENT

Ms. Josephs made a motion to adjourn at 7:32 p.m., seconded by Mr. Cash, and passed unanimously

Respectfully submitted,
Angeline Yeo-Judex, Secretary
Recorded by: Robert Johnson