

**EMMA S. CLARK MEMORIAL LIBRARY
BOARD MEETING AGENDA
January 21, 2026
7:00 p.m.
Vincent R. O’Leary Community Room**

I. Call to Order

A regular meeting of the Board of Trustees of the Emma S. Clark Memorial Library Association was called to order at 7:01 p.m. by Anthony Parlatore, Board President. The following trustees of the Board, consisting of a quorum, were also present: Carol Leister, Vice President; Suzanne Shane, Treasurer; Deborah Blair, Linda Josephs, Stephen Ingulli, Christopher Cash, and Tim Austin. Also present was Theresa Liguori, Library Director; Brian Debus, Interim Library Director; and Robert Johnson, Library Infrastructure Manager and Acting Recording Secretary. Absent with excuse: Angeline Yeo-Judex; Secretary

The Pledge of Allegiance was recited.

II. Period for public expression

- No one from the public wished to speak

III. Approval of Minutes of previous meeting

- Mr. Parlatore made a motion to approve the minutes of the December 10, 2025 meeting, seconded by Ms. Blair, and passed unanimously

IV. President’s Report

- Mr. Parlatore provided a brief report welcoming the newly appointed Library Director, Theresa Liguori. He also thanked the library staff for their participation in the reception held prior to the Board meeting to extend a warm welcome to Ms. Liguori.

V. Treasurer’s Report & Approval of Warrants

- Ms. Shane reported that all of our bills have been paid and everything is up to date. Ms. Josephs made a motion to approve the treasurer’s report and warrants, post meeting, seconded by Mr. Ingulli, and passed unanimously

VI. Director’s Report

- Interim Director Brian Debus presented a brief report

VII. Committee reports:

Buildings and Grounds: Interested in meeting to discuss the Cafe seating space

Personnel: no meeting, no report

Investment: The investment committee met to discuss additional opportunities for investment. The committee will be gathering more information to bring to the board at a later date

VIII. EXECUTIVE SESSION

- At 7:17 p.m., Mr. Parlatore made a motion to enter Executive Session to discuss legal and personnel matters, seconded by Ms. Josephs and passed unanimously
- At 7:50 p.m., Mr. Parlatore made a motion to exit Executive Session and return to the regular public meeting, seconded by Mr. Cash and passed unanimously

IX. OLD BUSINESS

- Which budget line will be used to cover the new Director's relocation expenses?
 - Mr. Parlatore made a motion to rescind the previous motion passed on December 10, 2025, regarding relocation costs for the newly appointed Library Director, Ms. Liguori. The motion to rescind was seconded by Ms. Blair and passed unanimously
 - Mr. Austin made a motion to approve a \$10,000 relocation stipend for the newly appointed Library Director, Ms. Liguori, seconded by Mr. Cash, and passed unanimously. The stipend will be grossed up to cover associated taxes. Relocation expenses should come from the general fund.

X. NEW BUSINESS

- Zoom meeting with Venable LLC Law Firm
 - Moved to Executive Session
 - Ms. Shane made a motion to authorize payment of up to \$10,000, if necessary, to Venable LLC for legal expenses related to the ongoing mold remediation lawsuit. The motion was seconded by Mr. Austin and passed unanimously.
- Cobra Expenses for Library Director
 - Ms. Blair made a motion to approve payment of COBRA expenses incurred by the newly appointed Library Director, Ms. Liguori, in an amount not to exceed \$1,200 over a two-month period. The motion was seconded by Ms. Leister and passed unanimously

XI. ADJOURNMENT

- Ms. Leister made a motion to adjourn at 8:00 p.m., seconded by Mr. Austin, and passed unanimously

Recorded by: Robert Johnson