



Emma S. Clark Memorial Library  
120 Main Street  
Setauket, NY 11733-2868  
631.941.4080  
[www.emmaclark.org](http://www.emmaclark.org)

*"The Heart of the Three Village Community"*

**EMMA S. CLARK MEMORIAL LIBRARY  
BOARD MEETING MINUTES  
February 18, 2026  
7:00 p.m.  
Vincent R. O'Leary Community Room**

**I. Call to Order**

A regular meeting of the Board of Trustees of the Emma S. Clark Memorial Library Association was called to order at 7:07 p.m. by Anthony Parlatore, Board President. The following trustees of the Board, consisting of a quorum, were also present: Carol Leister, Vice President; Suzanne Shane, Treasurer; Deborah Blair, and Christopher Cash,. Also present was Theresa Liguori, Library Director; and Robert Johnson, Library Infrastructure Manager and Acting Recording Secretary. Absent with excuse: Angeline Yeo-Judex; Secretary; Linda Josephs, Stephen Ingulli, and Tim Austin

The Pledge of Allegiance was recited.

**II. Period for public expression**

- No one from the public wished to speak

**III. Approval of Minutes of previous meeting**

- Ms. Blair made a motion to approve the minutes of the January 21, 2026 meeting, seconded by Ms. Leister, and passed unanimously

**IV. President's Report**

**V. Treasurer's Report & Approval of Warrants**

- Ms. Shane reported that all of our bills have been paid and everything is up to date. Mr. Cash made a motion to approve the treasurer's report and warrants, post meeting, seconded by Ms. Blair, and passed unanimously

**VI. Director's Report**

- Library Director, Theresa Liguori, presented a brief report

**VII. Committee reports:**

**Buildings and Grounds:** The committee convened to discuss potential enhancements to the Café seating area. A recommendation will be made after reviewing the material samples

**Personnel:** no meeting, no report

**Investment:** no meeting, no report

## **VIII. OLD BUSINESS**

## **IX. NEW BUSINESS**

- Board approval to appropriate funds from the Helen Shack Endowment for award prizes
  - Ms. Blair made a motion to appropriate \$1,000 for award prizes from the Helen Shack Endowment, seconded by Mr. Cash and passed unanimously.
- Board approval to appropriate funds for boiler repairs
  - Ms. Shane made a motion to appropriate up to \$7,000 for boiler repairs, seconded by Ms. Blair, and passed unanimously
- Board approval to appropriate funds toward Dick Russell memorial
  - The discussion was tabled until the March meeting for further deliberation with the entire board
- Board approval of proposed Community Annual Report
  - The board acknowledged and approved the proposed Community Annual Report
- Board approval for change to start date of employee health insurance coverage
  - Ms. Blair made a motion to shorten the commencement date of employee health insurance coverage from ninety (90) days to thirty (30) days, seconded by Ms. Shane, and passed unanimously
- Appointment of proposed hiring changes
  - Ms. Blair made a motion to approve the hiring changes as outlined in the director's report, seconded by Ms. Leister, and passed unanimously

## **X. EXECUTIVE SESSION**

- At 7:51 p.m., Ms. Leister made a motion to enter Executive Session to discuss legal matters, seconded by Mr. Cash and passed unanimously
- At 8:10 p.m., Ms. Leister made a motion to exit Executive Session and return to the regular public meeting, seconded by Mr. Cash and passed unanimously

## **XI. ADJOURNMENT**

- Ms. Shane made a motion to adjourn at 8:11 p.m., seconded by Ms. Blair, and passed unanimously

Recorded by: Robert Johnson