Emma S. Clark Memorial Library
120 Main Street
Setauket, NY 11733-2868
631.941.4080
www.emmaclark.org
"The Heart of the Three Village Community"

EMMA S. CLARK MEMORIAL LIBRARY
BOARD MEETING MINUTES
April 15, 2026
7:00 p.m.
Vincent R. O'Leary Community Room

I. Call to Order

A regular meeting of the Board of Trustees of the Emma S. Clark Memorial Library Association was called to order at 7:00 p.m. by Anthony Parlatore, Board President. The following trustees of the Board, consisting of a quorum, were also present: Carol Leister, Vice President; Angeline Yeo-Judex; Secretary, Deborah Blair, Stephen Ingulli, Linda Josephs, Christopher Cash, and Tim Austin. Also present was Theresa Liguori, Library Director; and Robert Johnson, Library Infrastructure Manager and Acting Recording Secretary.
Absent with excuse: Suzanne Shane; Treasurer

The Pledge of Allegiance was recited.

II. Period for public expression

- No one from the public wished to speak.

III. Library Cafe Quarterly Report

- Chelsea Taylor, the owner of Level-UP Cafe, gave a brief presentation on potential new drink options for the Cafe's menu. Ms. Taylor also shared the quarterly report with the board.

IV. Approval of Minutes

- A. 3/18/2026 Board Meeting Minutes - Ms. Blair made a motion to approve the minutes of the March 18, 2026 board meeting, seconded by Ms. Leister, and passed unanimously.
- B. 4/08/2026 Board Meeting Minutes - Mr. Ingulli made a motion to approve the minutes of the April 08, 2026 special board meeting, seconded by Ms. Leister, and passed unanimously.

V. President's Report

- Anthony Parlatore, Board President, gave a brief report, including a discussion regarding the acquisition of the real property located at 118 Main Street. Options for use were discussed.
- A. Distribution of 2025 Audit - The 2025 Audit was distributed to the board.

VI. Treasurer's Report & Approval of Warrants

- Ms. Leister made a motion to approve the warrants as submitted, seconded by Ms. Yeo-Judex, and passed unanimously.

VII. Director's Report

- Library Director, Theresa Liguori, presented a brief report.

VIII. Committee reports:

Buildings and Grounds: No meeting.

Personnel: Met in March. Working on formatting and correction of materials for review.

Investment: No meeting.

IX. OLD BUSINESS

- A. Property acquisition - Previously discussed.

X. NEW BUSINESS

- A. Board approval of NY State 2025 Annual Report
    - Ms. Josephs made a motion to approve the NY State 2025 Annual Report as submitted, seconded by Mr. Cash, and passed unanimously.
- B. Board approval of hiring changes
    - Ms. Blair made a motion to approve of the hiring changes as submitted in the director's report, seconded by Mr. Austin, and passed unanimously.
- C. Board appointment of Trustee Nominating Committee for expiring Trustee terms
    - Trustees, Tim Austin, Stephen Ingulli, and Deborah Blair have expiring terms coming up.
    - Ms. Josephs, Mr. Cash, and Ms. Yeo-Judex were appointed to the nominating committee.
- D. Board approval of Immigration Enforcement on Library Grounds Policy
    - Ms. Yeo-Judex made a motion to adopt the Immigration Enforcement on Library Grounds Policy, as submitted, seconded by Mr. Cash, and passed unanimously.

XI. EXECUTIVE SESSION

XII. ADJOURNMENT

- Ms. Leister made a motion to adjourn at 7:55 p.m.,seconded by Mr. Austin, and passed unanimously.

Recorded by: Robert Johnson