120 Main Street, Setauket, NY 11733 • Phone: 631.941.4080 • Online: emmaclark.org • Email: askus@emmaclark.org

EMMA S. CLARK MEMORIAL LIBRARY
BOARD MEETING MINUTES - APPROVED
June 24, 2026
7:00 p.m.
Vincent R. O'Leary Community Room

I. Call to Order
A regular meeting of the Board of Trustees of the Emma S. Clark Memorial Library Association was called to order at 7 p.m. by Anthony Parlatore, Board President. The following trustees of the Board, consisting of a quorum, were also present: Deborah Blair, Vice President; Stephen Ingulli, Secretary; Carol Leister, Suzanne Shane, Angeline Yeo-Judex, Linda Josephs, and Tim Austin. Also present was Theresa Liguori, Library Director; and Robert Johnson, Library Operations Manager and Acting Recording Secretary.
Absent with excuse: Christopher Cash, Treasurer

I. Call to Order
The Pledge of Allegiance was recited.

II. Investment Presentation - Edward Jones

- A representative from Edward Jones presented an overview of the Library's current investments, including performance and options for ongoing and future investment strategies. The presentation also included a discussion of potential financing options for the Library's acquisition of the adjacent property at 118 Main Street. No action was taken at this time.

  a. Approval to invest reserves
    - Mr. Parlatore proposed that the Board table this discussion until the next meeting, when all members would be present.

III. Period for public expression

- No one from the public wished to speak.

IV. Approval of Minutes from previous meeting

- Ms. Leister made a motion to approve the minutes from the meeting held on May 20, 2026, as amended, seconded by Ms. Blair and passed unanimously.

V. President's Report

- Mr. Parlatore gave a brief report including the final preparation for the purchase of the adjacent property located at 118 Main Street.

VI. Treasurer's Report & Approval of Warrants

- Ms. Leister made a motion to approve the Treasurer's Report and warrants as submitted, seconded by Ms. Blair and passed unanimously.

VII. Director's Report

- Library Director Theresa Liguori gave a brief report.

VIII. Committee Reports

Investment: No meeting.

Buildings and Grounds: Meeting coming up on Wednesday, June 30, 2026.

Personnel: No meeting.

IX. OLD BUSINESS

- a. Property acquisition - The Board discussed the adjacent property acquisition at 118 Main Street.
- b. Review and approval of proposed 2027 Budget
    - Ms. Josephs made a motion to approve the 2027 budget, which includes a 2.01% increase that remains under the New York State cap, seconded by Mr. Austin and passed unanimously.

X. NEW BUSINESS

- a. Board approval of hiring changes

    - Ms. Josephs made a motion to approve the hiring changes as described in the Director's report: Lauren Cappello, Part-Time Circulation Clerk; Sophia Greene, Part-Time Circulation Clerk; and Kevin Pelosi, Part-Time Adult Services Page, seconded by Ms. Yeo-Judex and passed unanimously.

- b. Appropriation of funds for property acquisition and assessments
    - Mr. Parlatore made a motion to appropriate $704,027.87 from borrowing against the Library's investments to purchase the adjacent property at 118 Main Street, and up to $3,000 from the Capital Fund for the purposes of assessing, surveying, and other expenses related to the purchase. The motion was seconded by Ms. Shane and passed unanimously.

- c. Appropriation of capital funds for telephone system conversion

    - Ms. Shane made a motion to appropriate up to $3,000 from the Capital Fund for the purpose of migrating the phone system to RingCentral, seconded by Mr. Austin and passed unanimously.

- **Revocation of Borrowing Privileges - Patron in Question**
    - Mr. Parlatore made a motion to permanently revoke the library privileges of a certain patron, as discussed. The patron may reapply for reinstatement of borrowing privileges after 24 months. The motion was seconded by Mr. Cash and passed unanimously. The Board further authorized the Director to notify and revoke the current library cards of any patrons whose accounts the patron in question has had access to; these patrons will receive new cards following notification.

XI. EXECUTIVE SESSION

XII. ADJOURNMENT

- Mr. Parlatore made a motion to adjourn the meeting at 8:35 p.m., seconded by Ms. Shane, and passed unanimously.

Recorded by: Robert Johnson