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EMMA S. CLARK MEMORIAL LIBRARY
SPECIAL BOARD MEETING MINUTES - APPROVED
September 25, 2026
9:00 a.m.
Board Room

I. Call to Order

A special meeting of the Board of Trustees of the Emma S. Clark Memorial Library Association was called to order at 9:00 a.m. by Anthony Parlatore, Board President. The following trustees of the Board, consisting of a quorum, were also present: Deborah Blair, Vice President; Christopher Cash, Treasurer; Stephen Ingulli, Secretary. Absent with excuse: Carol Leister, Suzanne Shane, Angeline Yeo-Judex, and Tim Austin.Also present was Theresa Liguori, Library Director; and Robert Johnson, Library Operations Manager and Acting Recording Secretary.

II. Period for public expression

No one from the public wished to speak.

III. NEW BUSINESS

- a. Board approval and appropriation of capital funds for Architect
    - Mr. Parlatore made a motion to appropriate $25,000 from capital funds for architectural services provided by Jeremey Linzee for renovations and site planning as amended to reflect deadline penalty, seconded by Ms. Josephs and passed unanimously.
- b. Board approval and appropriation of capital funds for Grant Consultant
    - Ms. Blair made a motion to appropriate $37,500 from capital funds for grant consulting services provided by Danielle Butler, Butler Unlimited, Inc., seconded by Mr. Cash and passed unanimously.

IV. EXECUTIVE SESSION

V. ADJOURNMENT

- Mr. Parlatore made a motion to adjourn the meeting at 9:14 a.m., seconded by Ms. Blair, and passed unanimously.

Recorded by: Robert Johnson